



**REQUEST FOR PROPOSALS  
(RFP)  
FOR MILE ZERO REGIONAL  
MULTIPLEX -  
CONCESSION OPERATION  
(THREE-YEAR LEASE  
AGREEMENT WITH A FOOD  
SERVICE PROVIDER)**

**ISSUED BY: THE TOWN OF GRIMSHAW**

DATE OF RFP ISSUE: MARCH 27, 2026

# REQUEST FOR PROPOSALS

## THE TOWN OF GRIMSHAW (the “Town”)

*Request for Proposal* for the supply of:

### **Mile Zero Regional Multiplex - Concession Operation**

The intent of the RFP is to source the services of a food service provider to undertake the operations of the year-round service of the concession at the Mile Zero Regional Multiplex (4609 – 50<sup>th</sup> street) in Grimshaw, Alberta.

The standard operational hours for the Mile Zero Regional Multiplex during the winter season (September 1-April 1) will be dictated by scheduled league play and rental groups typically operating up to 11:00 p.m. and during the spring/summer (April 1 to August 31) the operational hours will be governed by programming, private rentals, sports tournaments and special events.

### **Proposal Requirements:**

- Year-round operation – specific hours of operation may be negotiated with the Town of Grimshaw.
- A proposed menu with detailed pricing. Offering both healthy choice and fast-food options.
- Purchase a Town of Grimshaw business license.
- A resume of experience in the food service industry and references.
- Lessee responsible for routine/prescribed maintenance of all provided concession equipment.
- Lessee to provide all routine custodial services for inside the concession premises and is responsible for the daily cleaning of the public eating area tables and floor space along with emptying all garbage cans in this area and dumping into outside bins.
- Lessee is responsible for the annual professional cleaning of the range hood and exhaust fan as well as the draining of the deep fryer oil in an environmentally responsible manner.
- Lessee is required to provide all small wares (kitchen cooking utensils).
- Provide WCB coverage, 2 million liability insurance coverage, Food Handlers certification and food permit from Alberta Health Services. Additionally, the lessee is required to carry their own contents insurance.
- Provide the Town of Grimshaw with a Safety Plan.
- Lessee is responsible for providing any desired security for the concession premises.

# REQUEST FOR PROPOSALS

## THE TOWN OF GRIMSHAW (the “Town”)

### **Objective:**

The objective of this RFP is to award a three-year concession lease agreement with a food service provider. The lease will begin effective September 01, 2026 (earlier access to the concession could be negotiated between the town and the successful applicant) and the lease rates will be set as follows: September 01<sup>st</sup> to March 31<sup>st</sup> the monthly lease rate is \$1000.00 + GST and from April 01<sup>st</sup> to August 31<sup>st</sup> the monthly lease rate is \$ 250.00 dollars + GST.

# REQUEST FOR PROPOSALS

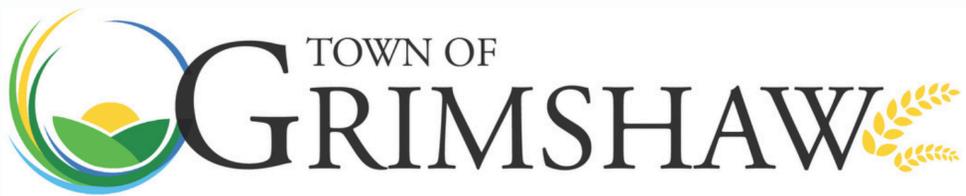
## THE TOWN OF GRIMSHAW (the "Town")

### **Concession Equipment Schedule**

#### **Description:**

Concession Room (Inside Area)

- 1.Cash Register
- 2.(2) Deep Fat Fryers
- 3.60" HD Rest. Range with 36" grill, 2 Conv. Ovens – Gas
- 4.Single Door Stainless Steel Reach In Freezer
- 5.Pot Sink W/Drain Board at each end c/w faucet and spray down
- 6.Walk In Cooler
- 7.Shelving for walk in cooler
- 8.Prepare Table 48"
- 9.NS1842EP – EPOXY Shelf -18x42
- 10.NS1848EP – EPOXY Shelf – 18x48
- 11.14' Canopy – Insulated S/S Wall Liner
- 12.Microwave oven
- 13.Exhaust hood
- 14.Fire Suppression System
- 15.Garbage cans



THE TOWN OF GRIMSHAW IS REQUESTING PROPOSALS  
FOR THE SUPPLY OF

**MILE ZERO REGIONAL MULTIPLEX -  
CONCESSION OPERATION**

Proposals should be submitted before Friday, June 30, 2026 at 12:00 pm, electronically to Tracy Halerewich, Director of Community Services, at [tracyh@grimshaw.ca](mailto:tracyh@grimshaw.ca). For further information, please contact Tracy at 780-332-4005 ext. 3.