

# Good Neighbor Practices Reference Guide



If you are new to the Town, a long time resident, homeowner or tenant looking for more information about your responsibilities within your neighborhood, this quick reference guide will get you started.

This guide is an overview of frequently referenced bylaws, which set a minimum standard for neighborhoods and help to ensure that all Grimshaw residents live in a safe, clean and healthy community.



## Preface

The Good Neighbor Practices Reference Guide is an overview of municipal bylaws governing neighborhood issues. It has been written to advise residents, business owners and service providers of their rights and responsibilities as members of their community.

This booklet provides general information about bylaws pertaining to your property. If you have any questions or require more information regarding specific bylaws, visit [grimshaw.ca](http://grimshaw.ca) and search bylaws, or call (780) 332-4626.

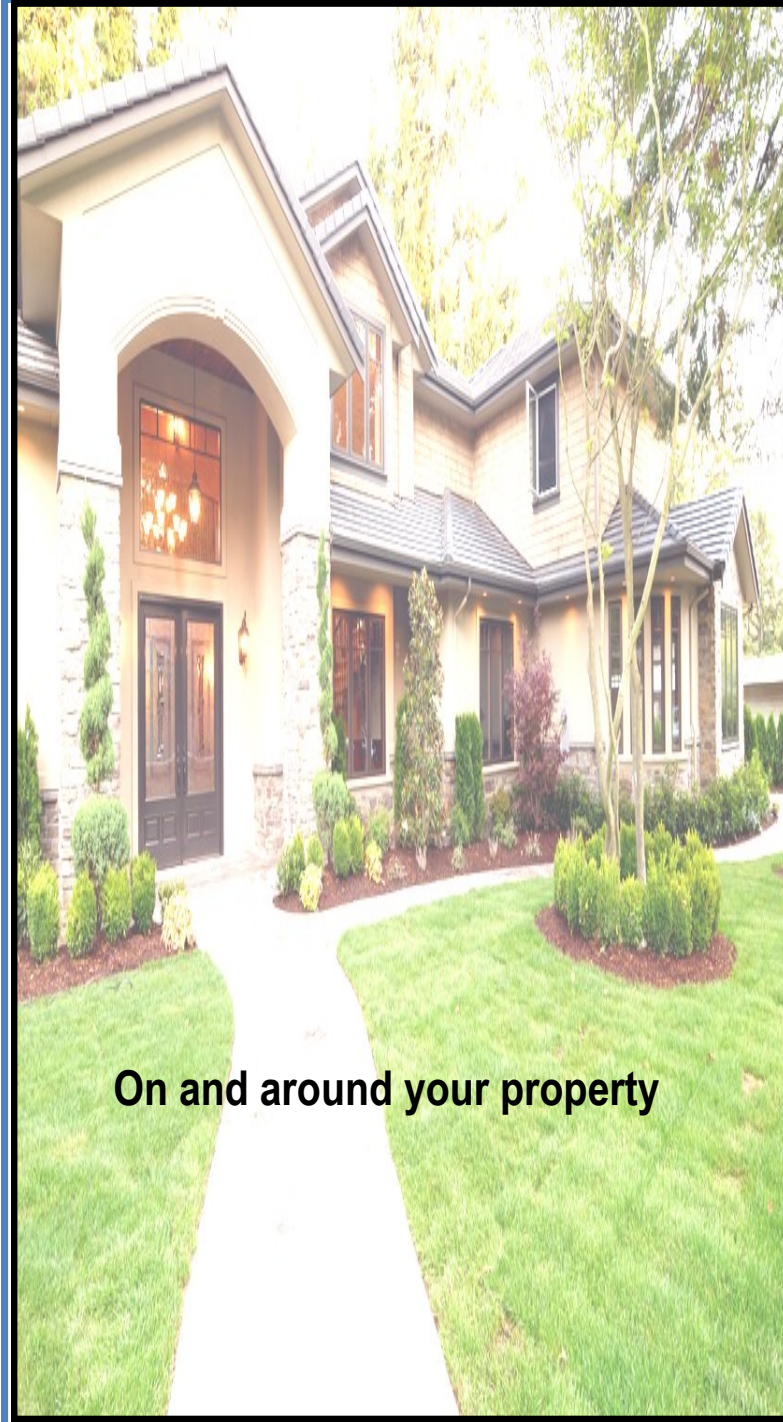
While informal communication with neighbors is a simple way of addressing neighborhood concerns, in situations where it is not a viable option, Grimshaw residents can call (780)332-4626 to make an inquiry or to file a complaint for investigation.

### Bylaws are created:

- To protect public health and safety.
- To protect the environment
- To protect public and private property.

## Table of Contents

<b>On and around your property</b>	<b>5</b>
<b>Trees and shrubs</b>	<b>7</b>
<b>Weeds and grass</b>	<b>9</b>
<b>Snow and ice</b>	<b>11</b>
<b>Untidy property</b>	<b>12</b>
<b>Addressing</b>	<b>13</b>
<b>Noise</b>	<b>14</b>
<b>Fire pits</b>	<b>15</b>
<b>Garbage collection</b>	<b>16</b>
<b>Vehicle parking</b>	<b>17</b>
<b>Graffiti</b>	<b>18</b>
<b>Garage Sales</b>	<b>19</b>
<b>Business License</b>	<b>20</b>
<b>Property Development</b>	<b>21</b>
<b>Accessory Buildings</b>	<b>22</b>
<b>Decks</b>	<b>23</b>
<b>Fences</b>	<b>25</b>
<b>Pets</b>	<b>26</b>
<b>Additional Information</b>	<b>28</b>
<b>Business Directory</b>	<b>29</b>



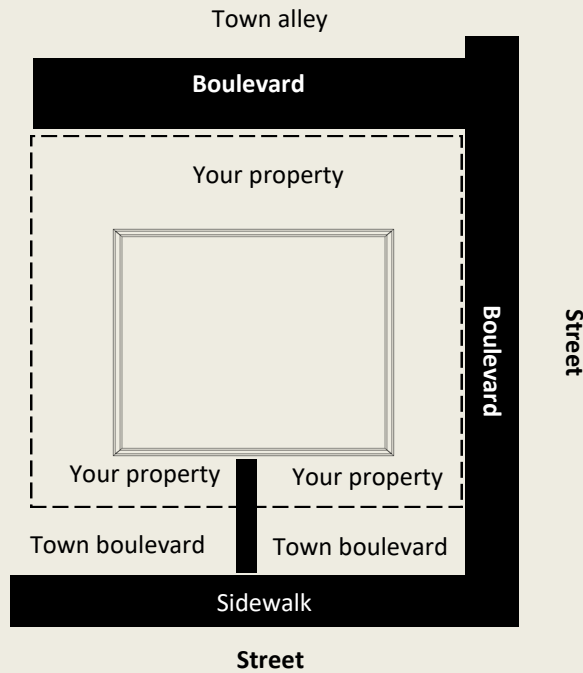
**On and around your property**

Owners/occupiers of a property are generally responsible for their property, as well as adjacent boulevards and public sidewalks adjoining their property.

*(Community Standards Bylaw #1151)*

*(see Diagram 1)*

Diagram 1 (Corner lot)



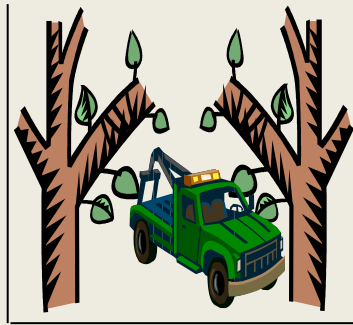


- Hedges, trees and shrubs on your property must be trimmed so they don't interfere with pedestrians using the sidewalk or vehicles accessing the street or alley
- (See Diagrams 2 and 3)

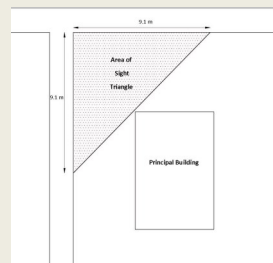
Diagram 2



Diagram 3



- The **Community Standards Bylaw 1151 prohibits:**
  - Cutting, removing, or moving Town trees
  - Removing or penetrating the bark or attaching any object or sign to Town trees.
  - Planting trees or shrubs on Town property.
  - Spraying any Town trees with any substance other than water.
- Since easements vary throughout the Town, property owners are strongly encouraged to call the Town office to find out if trees in the front belong to the Town or the property owner.
- Within the triangular area formed by measuring 9.1 meters (30 feet) in either direction from the intersection of two streets, the maximum height allowed for any vegetation is 0.9 meters (3 feet). (See Diagram 4 and the Land Use Bylaw 1146)



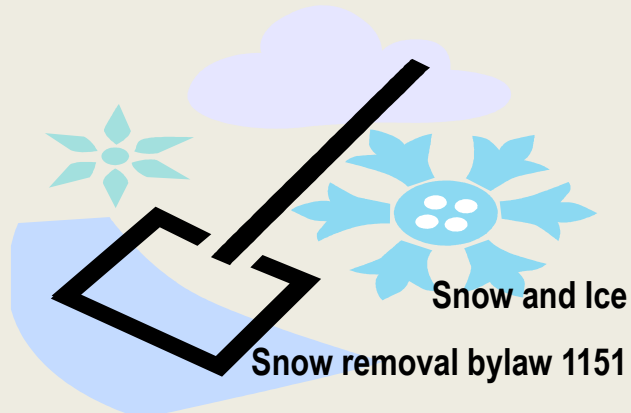




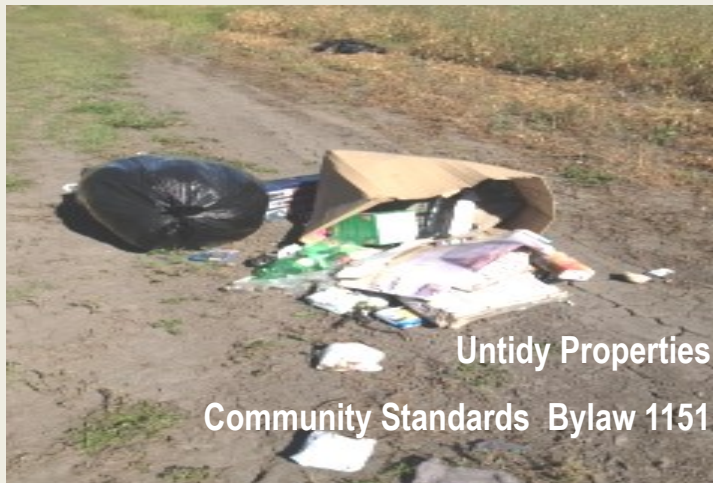
- Grass and weeds must be maintained at a height not more than 10 centimeters (four inches). Vacant lots or undeveloped lots are not to exceed 20 centimeters (8 inches).
- Keep weeds under control so they don't spread.
- Loose grass clippings shall not be deposited in alleys or elsewhere within the Town.
- All occupants shall ensure all clippings from lawns, shrubs and trees are gathered in bundles, boxes or bags and taken to the Transfer Site.



- Read and follow all instructions precisely on any chemical used.
- Weed-and-feed type products have been banned in the province of Alberta. Purchase fertilizers and herbicides separately and spot treat weeds as required.
- Use pesticides responsibly and consider chemical free alternatives.
- Be courteous and advise your neighbors before you use a pesticide. They may have concerns about the timing or nature of your planned activities.



- Property owners/occupants are responsible for the complete removal of snow and ice from all sidewalks adjacent to their property within 48 hours of when the snow stops falling.
- Complete removal of snow and ice means down to the concrete.
- Applying a sand de-icing mixture can help remove ice from sidewalks. Free sand is available at the Town Public Works Shop, but you will need to bring your own container.
- Shoveling snow from a public sidewalk or your property onto Town streets is not permitted.
- Every occupant with a fire hydrant on their property is expected to shovel a radius of 2 meters around the hydrant within 48 hrs of every snow fall.



- Loose garbage, yard waste, bottles, cans, boxes, household furniture, packing materials, parts of machinery, equipment, appliances and automobile parts should be stored so that the yard isn't unsightly.
- Accumulation of offensive material on private property is prohibited. This includes animal remains, animal feces and materials that create unpleasant odors or are likely to attract pests.
- Open or exposed storage of industrial fluid is prohibited. This includes engine oil, brake fluid, antifreeze or any hazardous material.
- Derelict vehicles are prohibited anywhere on private property unless housed inside a building or covered with a tarp at the rear of your property.



- All property addresses must be clearly visible from the street.
- It is strongly recommended that these numbers be a minimum of three (3) inches high and two (2) inches wide.
- The safety of your family depends on Emergency Services being able to locate your residence in an emergency.
- If you are not positive of your street address please contact the Town office at (780) 332-4626 and they can help verify.



### **Noise Control Bylaw 1156**

- No person shall make, continue to cause, or allow to be made any loud, unnecessary or unusual noise which either annoys, disturbs, injures, endangers or detracts from the comfort, repose, health, peace or safety or other persons.
- No person shall allow property belonging to him or under his control to be used so that there originates from that property any loud, unnecessary or unusual noise which either annoys, disturbs injures, endangers or detracts from the comfort, repose, health, peace or safety of other persons within the Town boundaries.
- Quiet hours are between 11:00pm and 7:00 am



- Any person wanting to build a fire pit or fireplace in the backyard or side yard of their residential property shall require to fill out a Fire Pit Application.
- Fire pits and fireplaces shall:
  - (a) be set back 3.0 meters (10 feet) from fences, property lines and buildings;
  - (b) be located in the rear yard or side yard;
  - (c) be constructed of non-combustible materials, with fire pits having a heavy gauge metal screen with a mesh size not larger than 13 mm to catch sparks;
  - (d) not be constructed over a gas line, or any utility lines or similar easements
- Only clean combustibles shall be burned in fire pits or fireplaces





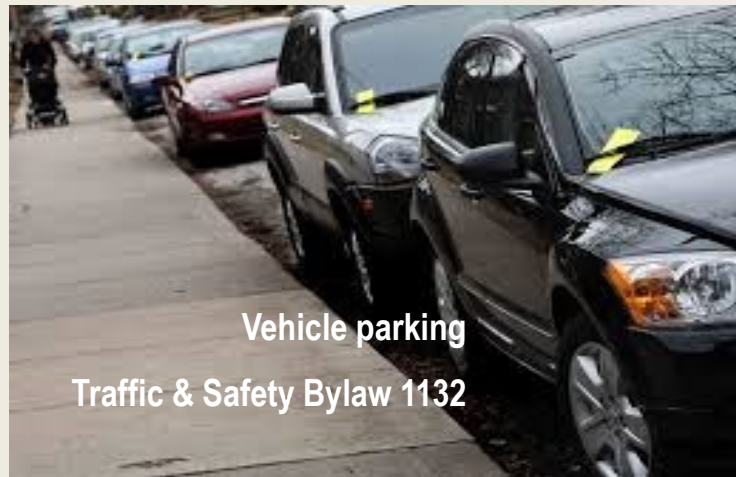
## Garbage Bylaw # 1164

### Reminders for Cart Collection

Please ensure:

- the lid on your cart is **closed**
- garbage is contained in a bag inside your cart
- excess garbage is placed out in bags with a “bag tag” that has been purchased from the Town office; other bags will not be picked up
- garbage cart is out by **7:00am** and then is brought back by **10:00pm** that evening
- Cul-de-sac residents: please park in your driveway on garbage day
- you leave **1 meter** of space on **all sides** of cart in order for the garbage truck to safely maneuver
- if your cart is damaged, please call 780-332-4626 and the Town will advise.
- loose grass clippings and branches are not to be placed in the garbage cart, these can be taken to the local Transfer Site.
- East side pick up is Mondays and West side pick up is Thursdays.





- In order to park on the Town streets, your vehicle must have current registration and be licensed, insured, operable and properly equipped. A vehicle must not be parked in such a manner that it prohibits access to driveways, waste containers, fire hydrants or streets and alleys. Unless prohibited by other signage, a vehicle may park on a street without being moved for 72 consecutive hours.
- Service work or minor repair of vehicles can only take place on private property.
- No trailer or detachable camping accommodation can be left on Town streets or alleys if not connected to a vehicle.




## **Graffiti**

### **Community Standards Bylaw 1151**

- No person shall permit the presence of graffiti, whether in the form of pictures or words, on real property or on the surface of a premises located on the property.
- No person shall post, exhibit, or distribute placards, posters, advertisements, writings or pictures or write words, or make pictures or drawings which are indecent, or may tend to corrupt or demoralize, on walls or fences or elsewhere, or adjacent to any highway or other public place.



- Garage sale signs are not to be placed at any intersection of streets and not on any street or town owned sign or property.
- Garage sale signs must be taken down immediately after the sale ends.
- There is a Community Bulletin board located at the Post office on Main Street for your use.
- Do not place signs on anyone else's private property unless you have the permission of the land owner and it does not interfere with visibility of traffic or pedestrians.



**Business License Bylaw 1144**

- Every person carrying on a business in the Town of Grimshaw shall be required to be the holder of a valid business license from the Town of Grimshaw.
- If your business is identified as requiring any permits, you must take steps to ensure these approvals are in place before operating your business.
- Should you require any signage for your business you are required to get a permit. Things to consider are it must be no bigger than 2 feet X 2 feet, placed solely on the front of your property and any illumination must not interfere with the enjoyment of any other's property.



The Land Use Bylaw provides information and services related to home building projects and property development. General details on common building projects are outlined in the next few pages.

For any other information that is not included here please call the Town of Grimshaw office during regular business hours for some assistance. Monday—Friday 8:30 am-4:30 pm.

(780) 332-4626 or you can view our website at

[Www.grimshaw.ca](http://www.grimshaw.ca)



- **Accessory buildings** over 13.4 square meters (144 square feet) required a development permit.
- Any accessory building shall not be closer than 1.8 meters (6 feet) from any principal building.
- When an accessory building is attached or closer than 6 feet to the principal building it must be joined by a roof, a floor or a foundation. It is then considered to be part of the principal building and not an accessory building.
- Any accessory building wall will not exceed 3.7 meters (12 feet) in height and the peak shall not exceed 4.9 meters (16 feet)
- Accessory buildings must not cover more than 10% of the property.



- Accessory buildings that are 13.4 square meters (144 square feet) or smaller do not require a permit.
- Accessory buildings can only be placed at the rear of a principal building.
- They also have to have a rear and side setback from any alley, street or neighboring yard of at least .9 meters (3 feet).
- Portable garages are also an accessory building and do require a permit.
- Sea Can containers are not permitted as an accessory building unless you are in the Industrial district of town and then you are required to get a permit if you have a more than two containers.

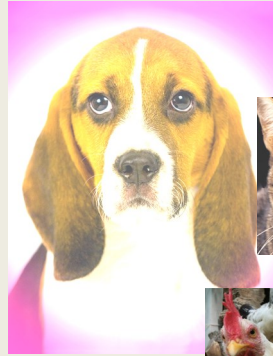


- **New decks** require a building permit.
- A deck may not be located within the 9.1 meter (30 feet) corner sight triangle.
- A deck must comply with the Alberta Building Code.
- A covered or enclosed deck will be considered an addition to the principal building and required to meet the requirements for a principal building.
- A deck shall be limited in height to no more than the main floor level of the principal building.
- If you are replacing your deck EXACTLY as it was before you do not require a permit.





- A permit is not required to build a **fence**, as long as the fence does not exceed the maximum height restrictions of the Land Use Bylaw and is located within your property.
- In the Land Use Bylaw 1146, the maximum allowable height for fences is as follows:
  - In the front of a building .9 meters (3 feet) high between the front of the house and the front property line and along the front property line.
  - Remaining portions of fence must not be greater than 1.8 meters (6 feet) in height between the front of the house and the rear property line and along the rear property line.



**Animal Control  
Bylaw 1195**

- All cats, dogs and chicken coops must be licensed by the Town of Grimshaw .
- All cats and dogs must wear their Town of Grimshaw license tag when off their owner's property.
- You are only allowed in your possession up to 3 dogs, 3 cats ,3 rabbits and 4 hens at one time.
- Cats & Dogs are not allowed to be "At large". This means they must remain on their owner's property or under their owner's control.

- When off their owner's property, dogs must be under control by means of a leash.
- Animals cannot be left unattended while tethered or tied on public property.
- Owner's must not leave their animal unattended in a vehicle unless there is suitable ventilation and weather conditions are appropriate.
- Pet owners must not allow animal feces to accumulate in their yard.
- When off their property, pet owners must pick up and properly dispose of their animal feces. Owner's must have a suitable means to remove feces whenever off their property.
- Owners must ensure their animals do not become a nuisance by barking, howling or creating noise that may disturb a person. This can occur during daytime hours as well as evening hours.
- An animal declared a nuisance by Animal & Bylaw Services will be subject to increased fines.
- Livestock is not allowed within the Town limits
- Livestock includes, but is not limited to, roosters, pheasants, ducks, swine, horses, llamas, sheep and goats.
- If your pet has gone missing please call Animal Control or the Town office immediately.

**Additional Information**

**Grimshaw Transfer Station**

**Summer Hrs (April 1)**

Tuesday /Wednesday 12 noon—8:00 pm

Saturday 9:00 am—5:00 pm

**Winter Hrs (Nov 1)**

Tuesday / Wednesday 12 noon—5:00 pm

Saturday 9:00 am— 5:00 pm

**Long Lake Regional Land Fill**

**(780) 971-2200**

NOTES:

**CHILD CARE****Enlightened Beginnings Early Learning Centre**

Contact: Mary Ellen Norton

Phone: 617-0137

**EDUCATION****Grimshaw Playschool Society**

Contact : Carrie Rasmussen

(780) 617-4844

**Grimshaw Shared School Facility****Public—(K-12)**

Box 468

Grimshaw, AB

T0H 1W0 (780) 332-4075

**Catholic - (K-9)**

Box 257

Grimshaw, AB

T0H 1W0 (780) 332-4550

**Dixonville School (K-9)**

Box 230

Dixonville, AB

T0H 1E0 (780) 971-3770

**Lloyd Garrison (K-7)**

Box 220

Berwyn, AB T0H 0E0

(780) 338-3971

**CHURCHES****Grace United Church 4719-48 Ave**

(780) 332-4136

Sunday Service at 11:30 a.m.

**Grimshaw Pentecostal Church 5414-50 Ave**

Pastor Marvin Dueck (780) 332-4346

**Holy Family Roman Catholic Church 4901-50 St**

Father Feroz (780) 332-4406

**Gateway Victory Church 4532-52 St**

Pastor Jesse Bourassa (780) 332-2155

**St. Bartholomew's Anglican Church 4822-49 Ave**

(780) 332-2222

Sunday Service at 11:00 a.m.

**COMMUNITY GROUPS AND ORGANIZATIONS****Grimshaw & District Chamber of Commerce**

President: Chance Gerk (780) 618-9648

**Mile Zero Regional Multiplex Society**

President Dennis Sukeroff (780) 618-1779

**Grimshaw/Berwyn Community Adult Learning**

Hilary Moss (780) 332-1110

**Lac Cardinal Performing Arts Society**

Theresa Maggs (780) 338-3616

**Grimshaw Centennial Park Society**

Tracy Halerewich (780) 332-4788

**Lac Cardinal Pioneer Museum Society**

Tom McDougall (780) 618-6994

**New Horizon Senior Drop In Center**

(780) 332-1412

**North Peace Stampede Association**

Robin Saunders (780) 618-9483

**Red Hat Society**

Linda Boisvert (780) 332-2383

**Grimshaw Woman's Institute**

Diane Smith (780) 332-4855

**Grimshaw & District Ag Society**

Penny Steffen (780) 625-2444

**Grim Reapers Roller Derby Association**

Megan Reddick (780) 219-7199

**Berwyn Multicoveralls 4-H Club**

Laurie Leitch (780) 597-2055

**Royal Canadian Legion Branch #253**

(780) 332-4785

**Royal Canadian Legion Ladies Auxiliary**

(780) 332-4466

**Janet Regal School of Music (Piano)**

(780) 332-2385

**Youth for Christ Group**

Kahala Enns (780) 617-3270

**SPORTS****Grimshaw Curling Club**

Janessa Allen (780) 625-5429

**Grimshaw Figure Skating Club**

Kaleena Riewe (780) 296-3999

**Grimshaw Minor Hockey Association**

Carolynn Jensen (780) 625-2048

**Grimshaw Gators Swim Club**

Paula Smith (780) 332-4110

**Grimshaw Minor Ball Association**

Charmaine and Cody Arndt (780) 527-9336

**North Peace Multiple Sclerosis Society**

Craig Anderson (780) 332-4309

**Strong Creek 4-H Club**

Sherry Franz (780)

**Sledge Hockey**

Melody Hilmen (780) 297-3225

**AWANA Club**

Rhonda Davidson (780) 332-2277

**Girl Guides of Canada**

Danica Armstrong (403) 894-9568

**Alley Cats Skipping Club**

Diane Wearden (780) 597-3939

**Mighty Peace Ringette**

Pam Klunder (780) 617-4758

**Peace Country Karate Club**

Joe Alfonso (780) 518-1175

**Berwyn Tiger Taekwondo**

Cindy Hockley (780) 617-1341

**Alberta Pond Hockey Association**

Dave Allan (780) 625-2038

**Old Dogs Hockey Team**

Gary Stannard (780) 618-6221

**The Crushers Rec Hockey Team**

Scott Jensen (780) 618-9798

**Da Bears Hockey Team**

Carl Stannard (780) 618-9798

**Grimshaw Stars Rec Team**

Al Wearden (780) 617-2244

**Grimshaw Huskies Alumni Association**

Chris Wald

**Men's Rec Hockey**

Brian Nidish (780) 625-9775

**Grimshaw Hustlers Female Hockey Team**

Theresa Johnson (780) 618-1502

**Grimshaw Children's Sports Opportunity Fund**

Allan Wearden (780) 332-2855

**North Peace Athletic Society**

Tanya Eastman

**OTHER****Heart Warmers**

When: Meetings are twice monthly

Phone: (780) 332-2459

Heart Warmers is a ministry to widows.

**CARE HELPS (Stonebrook)**

(780) 332-4183

**TOPS (Weight Loss)**

Linda Skarra (780) 332-7443

**AADAC**

Peace River, AB (780) 624-6193

**AADAC Help Line– Toll Free**

1-866-332-2322

**Peace Regional Victim Services**

Peace River, AB (780) 624-6664

**Peace Palliative Care Society**

Nancy Ethier (780) 624-8544



**Crisis Response/ Critical Incident Stress**

Phone: 863-519-3744

Peace River, Fairview and area

Coordination of CIS debriefings; Community Crisis Response &amp; Disaster Response

**Health Link-Toll Free**

Phone: 1-866-332-2322

24 hours/ 7 days a week

Any health related calls.

**Northreach Society (HIV North)**

Phone: 1-780-538-3388

Grande Prairie, AB

Facts about HIV/AIDS and prevention.

**Mental Health Help Line-Toll Free**

Phone: 1-833-456-4566

24 hours/ 7 days a week

Help for people in distress or concerned about a family member

**Peace River Mental Health Clinic AHS**10015-98<sup>th</sup> Street,

Phone: 624-6151

Peace River, AB

Walk in clinics, Thursdays 10 am - noon, 1 pm-3pm

**Alberta Health Services-Nutrition Services**

Contact: Jasmine Fitzpatrick

Phone: 618-3465

**Alberta Health Services-Addiction Services**

Contact: Kaitlin Maguire

Phone: 624-6193

**PACE Sexual Assault Centre**

Phone: 1-780-539-6692

Grande Prairie, AB

Info and support for individuals who have been sexually assaulted or abused.

**Eating Disorders Coordinator**

Phone: 1-780-539-7129

Grande Prairie, AB

Information and referrals across the region Grande Prairie, AB

Info and support for individuals who have been sexually assaulted or abused.

**Peace Country Health/ Public Health/ Home Care**

Box 648

Grimshaw, AB T0H-1W0

Phone: 332-6505/332-6503

Birth control option, childbirth education &amp; support, post-partum support, child &amp; adult immunization

**Resource Center for Suicide Prevention**

Phone: 825-238-0038 Casey Szmata

Grimshaw and area

Education, support, connect and recovery

**Victim Services**

(780) 624-6626

Emotional support, referrals to programs and counselling

**Peace River Bereavement Support Group**

Peace River, AB

Phone: 624-3945

Contact: Betty-Lou Monro

**Salvation Army Family Services**

Phone: 624-2370

Peace River, AB

**Peace Region Network For Men**

Phone: 624-1064

Peace River, AB

A no charge drop in group with a facilitator for men who have had losses (relationship, divorce, death or employment) and want support with communication and problem solving skills

**Women's Shelter**

Phone: 624-3466 or 1-877-624-3466

Peace River, AB

24 hour shelter and support for women with or without children

**Alberta Ag- Info Centre**

Phone: 1-888-294-0076 (toll free)

Agriculture related issues, concerns and Information

**Child & Family Services**

Phone: 624-6460

Peace River, AB

Child Abuse Hotline 1-800-387-5437

**Credit Counselling**

Phone: 1-888-294-0076

Non-profit, unbiased, consumer debt counselling service.

**Fairview & District Victim Services Board**

Box 610

Fairview, AB T0H 1L0

Phone: 835-4557

**Peace Regional Family Resources Network**

Peace River AB

Phone: 624-0770 Lindsay Gauvreau

**Baby Bits**

Contact: Carrie Rasmussen

Phone: (780) 618-6718

Kennedy Admin Building

**Kids Help Line**

Phone: 1-800-668-6868

**Legal Aid**

Phone: 624-6250 (Toll Free: 310-0000)

TOWN OF GRIMSHAW

**Grimshaw Outdoor Swimming Pool**

Box 377

Grimshaw, AB T0H 1W0

Phone: 332 4010

**Grimshaw Arena (Ice Time)**

Contact: Brian Nidish

Phone: 625-9775

**Mile Zero Regional Multiplex**

Box 437

Grimshaw, AB T0H 1W0

Phone: 332-4005 Ext. 0

Contact: Valeska Colpitts

**Les Shaw Fitness Centre**

Box 437

Grimshaw, AB T0H 1W0

Phone: 332-4005 Ext. 1

Contact: Kim Girard

**Grimshaw Town Office 4612-50 St**

Box 377

Grimshaw, AB T0H 1W0

Phone: 332-4626

**Grimshaw Municipal Library**

Box 588

Grimshaw, AB T0H 1W0

Phone: 332-4553

Contact: Viviann Gayton

**Fire Department**

Box 377

Grimshaw, AB T0H 1W0

Phone: 332-4586 Hall / 911 for Emergencies

**Grimshaw Public Works**

Box 377

Grimshaw, AB T0H 1W0

Phone: 332-4450

**Grimshaw Community Services (FCSS)**

Box 377

Grimshaw, AB T0H 1W0

Phone: 332-4005 Ext. 4

Contact: Lindsay Robertson

**Grimshaw Economic Development Officer**

Misty Velichka

(780) 618-7797

**Grimshaw Community Services (Recreation)**

Box 377

Grimshaw, AB T0H 1W0

Phone: 332-4005 Ext. 3

Contact: Tracy Halerewich

**TOWN OF GRIMSHAW STAFF**

**Council:**

**Mayor Wendy Wald**  
**Deputy Mayor Stephen Hennings**  
**Stacy Messner**  
**Bob Regal**  
**Colleen Sklapsky**  
**Carmen Johnson**  
**Lynn Florence**

**Administration:**

**Phone: 780-332-4626**  
**Brian Allen—CAO**  
**Larissa Hempler—Dir. of Finance**  
**Belinda Russell—Municipal Secretary**

**Front Desk Clerk**

**Angie Konowalyk**  
**(780) 332-4626**

**Tax Department Clerk**

**Donna Havaner**  
**(780) 332-4626**

**Utility Accounts Clerk**

**Sabrina Collett**  
**(780) 332-4626**

**Development Officer**

**Brian Allen**  
**(780) 332-4626**

**Public Works**

**Phone: 780-332-4450**

**After Hours: 780-332-1599**

**Butch Mitchell—Trans. 618-6367**

**Ted Chmielewski**

**Tammy Lorenzen**

**Butch Mitchell**

**Riley Greff**

**Darryl Grant**

**Al Wearden**

**Bylaw/Animal Control**

**Angie Konowalyk**

**Office 332-4626 Ext. 4**

**Cell 625-9774**

**Fire Chief**

**Lawrence Arnold**

**Office 332-4586**

**Cell 618-6952**

**Deputy Fire Chief**

**Ron Ree**

**Cell 625-5028**