

ORGANIZATIONAL MINUTES

	The Minutes of the Organizational Meeting of the Town of Grimshaw, in the Province of Alberta, held in Council Chambers on October 27, 2021 commencing at 6:00 p.m.	
Present:	Mayor Wald, Councillors; Hennings, Messner, Johnson, Bissell, Jacobs and Sklapsky	
Absent		
Staff:	CAO; Brian Allen and Municipal Secretary; Constance Hampton	
Press:		
Call to Order:	CAO; Brian Allen called the meeting to order at 6:00 p.m.	
Official Oaths: 256 - 211027	Official oaths of office for Mayor and Councillors	
Election of Deputy Mayor: 257 - 211027	<p>Mayor Wald called for nominations for the position of Deputy Mayor.</p> <p>Councillor Messner nominated Councillor Sklapsky Councillor Sklapsky declined. Mayor Wald nominated Councillor Hennings Councillor Hennings accepted Councillor Hennings nominated Councillor Messner Council Messner declined There were no further nominations Councillor Hennings was declared the Deputy Mayor by acclamation.</p>	
Adoption of Agenda: 258- 211027	COUNCILLOR SKLAPSKY	<p>MOVED that the agenda be adopted as presented.</p> <p style="text-align: center;">CARRIED</p>
Council Committee Appointments: 259 -211027	COUNCILLOR JOHNSON	<p>MOVED that the Council Committee Appointments be made as per Schedule A attached to these Minutes.</p> <p style="text-align: center;">CARRIED</p>
Delegates and Board Member Appointments: 260 -211027	COUNCILLOR JOHNSON	<p>MOVED that Delegates and Board Member Appointments for the 2021/2022 year be made as per Schedule A attached to these Minutes.</p> <p style="text-align: center;">CARRIED</p>

Appoint Boards: 261 - 211027	COUNCILLOR SKLAPSKY	MOVED that the Library and Community Services Advisory Board be appointed as per Schedule B attached to these minutes. CARRIED
Set time, place and days of Regular Council Meetings: 262- 211027	COUNCILLOR CARMEN	MOVED that the Regular Council Meetings be held on the second and fourth Wednesday of each month at 7:00 p.m. in Town of Grimshaw Council Chambers located at 4612 50 th Street. CARRIED
Town of Grimshaw Signing Authority: 263- 211027	COUNCILLOR MESSNER	MOVED that the Financial Signing Authority for the Town of Grimshaw shall be Mayor; Wendy Wald Deputy Mayor; Stephen Hennings CAO; Director of Finance Municipal Secretary Taxation/AP Clerk (Limited) CARRIED
Remuneration Schedule: 264 - 211027	COUNCILLOR JOHNSON	MOVED that the Town of Grimshaw Remuneration Schedule be adopted for the 2021 - 2022 term. CARRIED
IT Allowance: 265 - 211027	COUNCILLOR SKLAPSKY	MOVED that the Council accept the verbal information regarding IT Allowance as presented. CARRIED
Councillors Email Addresses: 266 - 211027	COUNCILLOR MESSNER	MOVED that Council direct administration to set up Councillors emails addresses as councillor@grimshaw.ca CARRIED
Tour of Facilities – Set a Date: 267 - 211027	COUNCILLOR SKLAPSKY	MOVED that Council direct administration to schedule November 27, 2021 for the tour of facilities. CARRIED

AUMA Convention: 268 - 211027	COUNCILLOR MESSNER	MOVED that the Council accept the AUMA Convention as information. CARRIED
Mayor Wald – Discussion on Council/Round Table Planning Session: 269 - 211027	COUNCLLOR HENNINGS	MOVED that Council accept the discussion on council/round table planning Session as information CARRIED
Adjournment:	Mayor Wald declared the meeting adjourned at 7:08 p.m.	

MAYOR WENDY WALD

CHIEF ADMINISTRATIVE OFFICER

Schedule A

General Government & Finance	Labour Relations, Town Property, Regulatory Bylaws, Municipal Involvement, Budget & Capital Finance, Town Office, Human Resources: Wendy Wald (Mayor) Stephen Hennings (Deputy Mayor) Stacey Messner Christina Bissell
Protection to Persons and Property	Fire, Building Bylaws, Animal Control, Weed Control, Traffic Safety, Mutual Aid, Bylaw Enforcement, and Disaster Services: Phillip Jacobs Colleen Sklapsky
Transportation & Infrastructure	Streets, Traffic Signs, Water and Sanitary Sewers, Sidewalks, Airport, Street Lighting, Boulevards, Public Works: Colleen Sklapsky Steve Hennings
Environmental Health	Quality of Water, Garbage, Recycling: Stephen Hennings Colleen Sklapsky
Community Services	Arena, Pools, Parks, Library, Fitness Centre, Liaison with Local Schools/New Horizons Drop In Centre, Grimshaw FCSS: Phillip Jacobs Carmen Johnson
Planning	Town Planning and Development, Public Relations, Business Promotion, Town Beautification, Intermunicipal Economic Development Planning: Wendy Wald (Mayor)Stacey Messner
Library Board	Carmen Johnson Sandra Eastman - Chair Carolyn Gerk – Vice Chair Dennis Sukeroff - Secretary Betty Paul Leisha Ivey Wong
Peace Library Systems Board	Carmen Johnson Colleen Sklapsky (Alternate)
Mackenzie Municipal Services Agency	Wendy Wald (Mayor)

	Balance of Council in Alphabetical Order
North Peace Housing Foundation	Wendy Wald (Mayor)
Long Lake Regional Waste Management Services Commission	Steve Hennings Colleen Sklapsky (Alternate)
Staff Negotiating & Grievance Committee	Wendy Wald (Mayor) Christina Bissell CAO
Centennial Park Society	Stacey Messner Carmen (Alternate)
Peace Regional Mutual Aid Committee	Colleen Sklapsky Carmen Johnson (alternate)
Grimshaw Gravels Aquifer Advisory Association	Colleen Sklapsky Stacey Messner (Alternate)
Community Services Advisory Board	Phillip Jacobs Carmen Johnson (Alternate) <u>Community Services Board</u> Barb Huber Janet Fairless 1 (P.R.S.D#10 Rep) 1 (H.F.C.S.D. Rep)
Grimshaw Regional Health Care Recruitment and Retention Committee	Stacey Messner Christina Bissell
Peace Regional Economic Development Alliance	Stacey Messner Colleen Sklapsky (Alternate)
Lac Cardinal Regional Economic Development Board	Stacey Messner Colleen Sklapsky (Alternate)
Mighty Peace Tourist Association	Stacey Messner Stephen Hennings (Alternate)
Lac Cardinal Inter-Municipal Committee	Wendy Wald (Mayor) Stephen Hennings (Deputy Mayor) Brian Allen (CAO)
Chamber of Commerce	Stacey Messner Carmen Johnson (Alternate)
Grimshaw School's Joint Use Committee	Carmen Johnson Colleen Sklapsky
OH & S Committee	Stephen Hennings
Town of Grimshaw Risk Management Committee	Stephen Hennings
Peace Regional Community Advisory Committee	Wendy Wald (Mayor)
Mile Zero Regional Multiplex Society	Stephen Hennings Christina Bissell
Water North Coalition	Colleen Sklapsky
Kennedy Park Steering Committee	Stacey Messner Christina Bissell

Schedule B

GRIMSHAW MUNICIPAL LIBRARY BOARD 2021 - 2022 APPOINTMENTS

Council Representative: Carmen Johnson

Sandra Eastman	2016	2022
Carolyn Gerk	2018	2022
Betty Paul	2013	2022
Leisha Ivey – Wong	2020	2023
Dennis Sukeroff	2021	2022

Note: All board appointments are for a term of three years to a maximum of six years and are appointed by Town Council at their annual Organizational Meeting, unless a resignation from the Board occurs throughout the year.

**COMMUNITY SERVICES ADVISORY BOARD
2021-2022 APPOINTMENTS**

Councilor Representative:	Phillip Jacobs
Alternate Member of Council:	Carmen Johnson

Barb Huber	2018	2022
Janet Fairless	2018	2022
	Rep from Holy Family Catholic School Division	
	Rep from Peace River School Division #10	

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