























AGENDA
Regular Council Meeting
Wednesday, November 10, 2021
Grimshaw Council Chambers 7:00 PM

	Page
1. CALL TO ORDER	
2. ADOPTION OF AGENDA	
3. ADOPTION OF MINUTES	
3.1. Minutes of the Organizational Meeting October 27, 2021	3 - 9
	
3.2. Minutes of the Regular Council Meeting October 27, 2021	10 - 12
	
4. DEPARTMENT REPORTS	
4.1. Donation & Resolution	13
	
4.2. CAO	14
	
4.3. Bylaw	15 - 16
	
4.4. Director of Community Services	17 - 18
	
4.5. Director of Operations	19
	
4.6. Fire Department	20
	
4.7. Front Office Staff	21
	
4.8. Mile Zero Regional Multiplex Rentals & Visitations statistics	22 - 23
	
4.9. Skate Sharpening	24
	

4.10.	Water & Sewer	25
		
4.11.	RCMP	26 - 32
		
5.	NEW BUSINESS	
5.1.	Municipal Library Proposed Budget for 2022	33 - 39
		
5.2.	Request for Decision - Review of Code of Conduct Bylaw #1188	40 - 51
		
5.3.	Request For Decision - Land Acknowledgement Policy	52 - 53
		
6.	INFORMATION	
6.1.	Mercer Peace River	54
		
6.2.	MD of Peace No. 135	55 - 56
		
7.	COUNCIL REPORTS	
7.1.	Committee of Council	57
		
8.	ACCOUNTS PAYABLE	
8.1.	Accounts Payable	58 - 62
		
9.	QUESTIONS FROM MEDIA	
10.	IN PRIVATE	
11.	ADJOURNMENT	

ORGANIZATIONAL MINUTES

	The Minutes of the Organizational Meeting of the Town of Grimshaw, in the Province of Alberta, held in Council Chambers on October 27, 2021 commencing at 6:00 p.m.	
Present:	Mayor Wald, Councillors; Hennings, Messner, Johnson, Bissell, Jacobs and Sklapsky	
Absent		
Staff:	CAO; Brian Allen and Municipal Secretary; Constance Hampton	
Press:		
Call to Order:	CAO; Brian Allen called the meeting to order at 6:00 p.m.	
Official Oaths: 256 - 211027	Official oaths of office for Mayor and Councillors	
Election of Deputy Mayor: 257 - 211027	<p>Mayor Wald called for nominations for the position of Deputy Mayor.</p> <p>Councillor Messner nominated Councillor Sklapsky Councillor Sklapsky declined. Mayor Wald nominated Councillor Hennings Councillor Hennings accepted Councillor Hennings nominated Councillor Messner Council Messner declined There were no further nominations Councillor Hennings was declared the Deputy Mayor by acclamation.</p>	
Adoption of Agenda: 258- 211027	COUNCILLOR SKLAPSKY	<p>MOVED that the agenda be adopted as presented.</p> <p style="text-align: center;">CARRIED</p>
Council Committee Appointments: 259 -211027	COUNCILLOR JOHNSON	<p>MOVED that the Council Committee Appointments be made as per Schedule A attached to these Minutes.</p> <p style="text-align: center;">CARRIED</p>
Delegates and Board Member Appointments: 260 -211027	COUNCILLOR JOHNSON	<p>MOVED that Delegates and Board Member Appointments for the 2021/2022 year be made as per Schedule A attached to these Minutes.</p> <p style="text-align: center;">CARRIED</p>

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Appoint Boards: 261 - 211027	COUNCILLOR SKLAPSKY	MOVED that the Library and Community Services Advisory Board be appointed as per Schedule B attached to these minutes. CARRIED
Set time, place and days of Regular Council Meetings: 262- 211027	COUNCILLOR CARMEN	MOVED that the Regular Council Meetings be held on the second and fourth Wednesday of each month at 7:00 p.m. in Town of Grimshaw Council Chambers located at 4612 50 th Street. CARRIED
Town of Grimshaw Signing Authority: 263- 211027	COUNCILLOR MESSNER	MOVED that the Financial Signing Authority for the Town of Grimshaw shall be Mayor; Wendy Wald Deputy Mayor; Stephen Hennings CAO; Director of Finance Municipal Secretary Taxation/AP Clerk (Limited) CARRIED
Remuneration Schedule: 264 - 211027	COUNCILLOR JOHNSON	MOVED that the Town of Grimshaw Remuneration Schedule be adopted for the 2021 - 2022 term. CARRIED
IT Allowance: 265 - 211027	COUNCILLOR SKLAPSKY	MOVED that the Council accept the verbal information regarding IT Allowance as presented. CARRIED
Councillors Email Addresses: 266 - 211027	COUNCILLOR MESSNER	MOVED that Council direct administration to set up Councillors emails addresses as councillor@grimshaw.ca CARRIED
Tour of Facilities – Set a Date: 267 - 211027	COUNCILLOR SKLAPSKY	MOVED that Council direct administration to schedule November 27, 2021 for the tour of facilities. CARRIED

AUMA Convention: 268 - 211027	COUNCILLOR MESSNER	MOVED that the Council accept the AUMA Convention as information. CARRIED
Mayor Wald – Discussion on Council/Round Table Planning Session: 269 - 211027	COUNCLLOR HENNINGS	MOVED that Council accept the discussion on council/round table planning Session as information CARRIED
Adjournment:	Mayor Wald declared the meeting adjourned at 7:08 p.m.	

MAYOR WENDY WALD

CHIEF ADMINISTRATIVE OFFICER

Schedule A

General Government & Finance	Labour Relations, Town Property, Regulatory Bylaws, Municipal Involvement, Budget & Capital Finance, Town Office, Human Resources: Wendy Wald (Mayor) Stephen Hennings (Deputy Mayor) Stacey Messner Christina Bissell
Protection to Persons and Property	Fire, Building Bylaws, Animal Control, Weed Control, Traffic Safety, Mutual Aid, Bylaw Enforcement, and Disaster Services: Phillip Jacobs Colleen Sklapsky
Transportation & Infrastructure	Streets, Traffic Signs, Water and Sanitary Sewers, Sidewalks, Airport, Street Lighting, Boulevards, Public Works: Colleen Sklapsky Steve Hennings
Environmental Health	Quality of Water, Garbage, Recycling: Stephen Hennings Colleen Sklapsky
Community Services	Arena, Pools, Parks, Library, Fitness Centre, Liaison with Local Schools/New Horizons Drop In Centre, Grimshaw FCSS: Phillip Jacobs Carmen Johnson
Planning	Town Planning and Development, Public Relations, Business Promotion, Town Beautification, Intermunicipal Economic Development Planning: Wendy Wald (Mayor)Stacey Messner
Library Board	Carmen Johnson Sandra Eastman - Chair Carolyn Gerk – Vice Chair Dennis Sukeroff - Secretary Betty Paul Leisha Ivey Wong
Peace Library Systems Board	Carmen Johnson Colleen Sklapsky (Alternate)
Mackenzie Municipal Services Agency	Wendy Wald (Mayor)

	Balance of Council in Alphabetical Order
North Peace Housing Foundation	Wendy Wald (Mayor)
Long Lake Regional Waste Management Services Commission	Steve Hennings Colleen Sklapsky (Alternate)
Staff Negotiating & Grievance Committee	Wendy Wald (Mayor) Christina Bissell CAO
Centennial Park Society	Stacey Messner Carmen (Alternate)
Peace Regional Mutual Aid Committee	Colleen Sklapsky Carmen Johnson (alternate)
Grimshaw Gravels Aquifer Advisory Association	Colleen Sklapsky Stacey Messner (Alternate)
Community Services Advisory Board	Phillip Jacobs Carmen Johnson (Alternate) <u>Community Services Board</u> Barb Huber Janet Fairless 1 (P.R.S.D#10 Rep) 1 (H.F.C.S.D. Rep)
Grimshaw Regional Health Care Recruitment and Retention Committee	Stacey Messner Christina Bissell
Peace Regional Economic Development Alliance	Stacey Messner Colleen Sklapsky (Alternate)
Lac Cardinal Regional Economic Development Board	Stacey Messner Colleen Sklapsky (Alternate)
Mighty Peace Tourist Association	Stacey Messner Stephen Hennings (Alternate)
Lac Cardinal Inter-Municipal Committee	Wendy Wald (Mayor) Stephen Hennings (Deputy Mayor) Brian Allen (CAO)
Chamber of Commerce	Stacey Messner Carmen Johnson (Alternate)
Grimshaw School's Joint Use Committee	Carmen Johnson Colleen Sklapsky
OH & S Committee	Stephen Hennings
Town of Grimshaw Risk Management Committee	Stephen Hennings
Peace Regional Community Advisory Committee	Wendy Wald (Mayor)
Mile Zero Regional Multiplex Society	Stephen Hennings Christina Bissell
Water North Coalition	Colleen Sklapsky
Kennedy Park Steering Committee	Stacey Messner Christina Bissell

Schedule B

**GRIMSHAW MUNICIPAL LIBRARY BOARD
2021 - 2022 APPOINTMENTS**

Council Representative: Carmen Johnson

Sandra Eastman	2016	2022
Carolyn Gerk	2018	2022
Betty Paul	2013	2022
Leisha Ivey – Wong	2020	2023
Dennis Sukeroff	2021	2022

Note: All board appointments are for a term of three years to a maximum of six years and are appointed by Town Council at their annual Organizational Meeting, unless a resignation from the Board occurs throughout the year.

**COMMUNITY SERVICES ADVISORY BOARD
2021-2022 APPOINTMENTS**

Councilor Representative:	Phillip Jacobs
Alternate Member of Council:	Carmen Johnson

Barb Huber	2018	2022
Janet Fairless	2018	2022
	Rep from Holy Family Catholic School Division	
	Rep from Peace River School Division #10	

Note: All board appointments are for a term of three years to a maximum of six years and are appointed by Town Council at their annual Organizational Meeting, unless a resignation from the Board occurs throughout the year.

MINUTES

	The Minutes of the Regular Council Meeting of the Town of Grimshaw, in the Province of Alberta, held at Council Chambers on October 27, 2021 commencing at 7:00 p.m.	
Present:	Mayor Wald, Deputy Mayor Hennings, Councillors: Messner, Sklapsky, Bissell, Johnson and Jacobs	
Absent:		
Staff:	CAO, Brian Allen; Municipal Secretary, Constance Hampton and Utility Clerk, Debi Malone	
Press:		
Call to Order:	Mayor Wald called the meeting to order at 7:10 p.m.	
Adoption of Agenda: 270 – 211027	COUNCILLOR MESSNER	MOVED that the agenda be adopted as amended. CARRIED
Minutes of the Regular Council Meeting October 13.,2021: 271 - 211027	COUNCILLOR SKLAPSKY	MOVED that the Minutes of the Regular Council Meeting October 13, 2021 be adopted as amended. CARRIED
Minutes of the Regular Long Lake Regional Waste Management Meeting September 27, 2021: 272 - 211027	COUNCILLOR HENNINGS	MOVED that the Minutes of the Regular Long Lake Regional Waste Management Meeting September 27, 2021 be accepted as presented. CARRIED
Department Reports: 273 -211027	COUNCILLOR SKLAPSKY	MOVED that the following reports be accepted as presented. a) Donation & Resolution b) Director of Finance CARRIED

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Request for Decision – Restrictions Exemption Program : 274 - 211027	COUNCILLOR JACOBS	<p>MOVED that the Council for the Town of Grimshaw continue operations under the current Alberta Health Services restriction and not implement Restrictions Exemption Program at the Mile Zero Regional Multiplex.</p> <p>Councillor Bissell requested a recorded vote: In favour:</p> <p>Mayor Wendy Wald Deputy Mayor Stephen Hennings Councillor Messner Councilor Johnson Councillor Bissell Councillor Jacobs Councillor Sklapsky</p> <p>CARRIED</p>
Request for Decision Ball Diamond Wash House & Storage Building: 275 - 211027	COUNCILLOR JOHNSON	<p>MOVED that the Council for the Town of Grimshaw approve the repairs to the Ball Diamond Wash house and storage building through a claim with our insurance.</p> <p>CARRIED</p>
Information:	<p>Information: a.) Canamax Energy</p>	
Committee of Council Reports: 276 – 211027	COUNCILLOR SKLAPSKY	<p>MOVED that the Council for the Town of Grimshaw accept reports as presented.</p> <p>CARRIED</p>
Accounts Payable: 277 - 211027	COUNCILLOR HENNINGS	<p>MOVED that financial report be accepted as presented.</p> <p>CARRIED</p>

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Community in a courteous, timely, efficient and cost effective manner.*

Confidential -FOIP 17: 278 – 211027	COUNCILLOR JOHNSON	MOVED the Council close the meeting to the public for agenda Item 11 as per Section 17 FOIP at 8:07 p.m. CARRIED
279– 211027	COUNCILLOR MESSNER	MOVED that the Meeting Reconvene into “Regular Session” at 8:19 p.m. CARRIED
280 - 211027	COUNCILLOR SKLAPSKY	MOVED that the Council for the Town of Grimshaw accept the letter from the Town of Peace River as information. CARRIED
Adjournment	Mayor Wald called meeting adjournment at 8:31p.m.	

MAYOR WALD

CHIEF ADMINISTRATIVE OFFICER

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2021 DONATION AND RESOLUTION REPORT

- Donation Budgeted Items **Last Year New items**
- **Payment Disbursement**

Recipients	Date Processed	Budgeted	Actuals Spent
Awards Grade 9		300	
Victim Services (\$1.00 per Capita)	January 22/21	2,800	2717
Peace Fest			
Stars (\$2.00 per Capita)	May 21/21	5500	5436
Pond Hockey		2,500	
Women in the North Conference (Community Futures)			
Legion Memory Book/Wreath	Oct 14/21	420	420
North Peace Stampede – Silver Booth	July 29/21	800	800
Other Donations (unbudgeted items)		1500	
Total Spend			9373
Total Budget		\$13,820	
Balance		4,447	
Other Donations (unbudgeted items)			
Show n' Shine Car Show		250	
Harvest Moon Festival	August 26/21	3000	
Total Spent		12,623	
Balance		1197	

Meeting Date	Resolution Number	Made By:	Resolution	Assigned To/Action Taken or Completed
October 27	274 – 211027	C. Jacobs	MOVED that the Council for the Town of Grimshaw continue operations under the current Alberta Health Services restriction and not implement Restrictions Exemption Program at the Mile Zero Regional Multiplex.	Administration notified Director of Community Services
October 27	275 -	C. Johnson	MOVED that the Council for the Town of Grimshaw approve the repairs to the Ball Diamond Wash house and storage building through a claim with our insurance.	Administration notified insurance


CAO – Month End Report
Brian Allen
October 2021

Meetings & Contacts:

- Oct. 1st – PRAMP site visit to locate Portable Air Monitoring Station
- Cyril Gorman – Subway re: Pothole at parking lot entrance
- Roxanne Alexander – Chamber of Commerce re: location of magnet sign at end of Main Street
- Larry Faulkner re: residents parking in his field
- John Przybylski – PRSD re: shared theater at Multiplex
- George Leger – Valley Realty re: offer on 4819-53 Avenue tax recovery property
- Oct. 6th – Mayor's Election Forum
- Bryan Holden – WSP re: Knelson contract extension to Oct. 31/ walking path & CN rail crossing
- Oct. 8th – Travel to Edmonton
- Oct. 13th – Regular Council Meeting
- Oct. 14th – Post Council Managers Meeting
- Oct. 15th – Offer accepted on 4819-53 Avenue tax recovery property
- Chris Parker TPR – CAO re: Personnel issue
- Oct. 18th – Municipal Election Day
- Floyd Kilgore re: REP/Adult group sports at Multiplex
- Richard Clarke – WSP re: status of 2021 paving projects/Town inclusion in Ledcor & AT project inspection
- Todd Johnson – Alpine Helicopters re: Development permit/renos in November
- Mary Ellen Norton – Enlightened Beginnings re: Offer to purchase
- Mike Bisaga – PRAMP re: power connection to air monitoring station
- Denise Ruecker re: REP at Multiplex
- Oct. 27th – Council Organizational Meeting/Regular meeting
- Oct. 28th – Post Council Managers Meeting

Additional Items: Development Permits Issued: Change of Use (restaurant to pub), Deck, Manufactured Home moving permit

2021 Paving Projects: On October 7 the Town extended the 2021 paving contract completion date to October 31 with no further extension granted. As of Oct. 31 the only remaining work is paving the walking path adjacent to 685.



Brian Allen, CLGM - CAO

Date: November 1, 2021

BYLAW OFFICER REPORT –October 2021

BYLAW # 1195 ANIMAL CONTROL Animal Complaints	4	YTD 42
Dogs Impounded	1	YTD 16
Cats Impounded	2	YTD 19
Dog Tags Purchased	2	YTD 85
Cat Tags Purchased	0	YTD 23
Chicken Co-op License	0	YTD 4
BYLAW #1151 COMMUNITY STANDARDS Bylaw Complaints	5	YTD 39
Snow around Hydrant/Main Street Sidewalks	336	YTD 388
Unightly Yards & Grass	5	YTD 258
BYLAW #1132 TRAFFIC BYLAW Past the 72 Hours Parking on Street	2	YTD 20
Unattached Trailer on Street	0	YTD 12
Impounded Vehicles	0	YTD 0
BYLAW #1146 LAND USE	0	YTD 5
BYLAW #1168 CIVIC ADDRESSING	0	YTD 2
BYLAW #1156 NOISE	0	YTD 3
BYLAW #1167 WATER & SEWER (Includes inspections of grease traps/sumps)	1	YTD 6

BYLAW OFFICER REPORT –October 2021

BYLAW # 1164 GARBAGE (garbage & recycle carts on street, etc.)	0	YTD 13
Contractor Hired	0	YTD 35
Municipal Tickets Issued	0	YTD 0
Provincial Tickets Issued	0	YTD 24
Court Appearance	0	YTD 0

You may notice a lot of snow notices went out, that's my beginning of the season project. I send all properties and businesses with a public sidewalk abutting a copy of the bylaw for snow removal.

Name: Tracy Halerewich, Director of Community Services

Report For: The Month of October, 2021

Accomplishments:

- Assist Community Services Programmer with planned FCSS programming for the month of October.
- Our department continues to share inspirational messages about community, inclusion, equity, diversity and anti-racism on our facebook page.
- Completed the master card report for September and submitted it to the Director of Finance.
- Presented the GPS Hot Lunch Mamas with the 2021 October Volunteer of The Month Award.
- Developed No School Days MZRM Field House and Arena posters to advertise to the public.
- Began advertising the MZRM 2021/2022 (tentative) Arena Schedule to the public.
- Began advertising our 2nd annual Children's Trick or Treat Drive Thru taking place on October 31st from 5:30 to 8:00 p.m. at the MZRM parking lot.
- We have had plumbers working inside the mechanical room at the Grimshaw Outdoor Swimming Pool in preparation for the 2022 season. They have changed out the 4inch circulating valve, a 1inch valve in the chlorine room and piping in the air relief valve along with connecting a new piece of line that was showing signs of deterioration just before the main pump and hair lint strainer. Anti freezing of all the lines is completed and water has been filled to the appropriate level for winter. The Public Works crew will repair/pour concrete on the deck area of the skimmer line replacement in the spring of 2022 prior to opening.
- Began advertising the 2nd annual Home & Yard Halloween Decorating Contest for the community. The 3 winners will be each awarded a gift certificate from our local businesses.
- In communication with Frank at Channico to build 8 additional heavy duty metal brackets for hanging the flower baskets on various town buildings.
- Sent out letter to 3 companies requesting quotations for our 2022 annual Town of Grimshaw flower order.
- Placed an order online for Town of Grimshaw Christmas cards with our new logo.
- Submitted an RFD to Council for a one year extension on the Greenspace Maintenance Contract with Valley Landscaping Ltd.
- Presented Donna Barker with the 2021 Steve Bolkowy Annual Sports Award on October 20th.

- I have continued investigating the Alberta Government (REP), contacting (16) surrounding area communities to see if they have implemented the program or not at this time in their facilities.
- In communication with Eli from Moonlite Office Storage to obtain quotes on secans for a possible storage solution at the multiplex.
- Developed a new COVID-19 facility restrictions update poster for the MZRM.
- Performed (1) annual appraisal for a full time MZRM staff person.
- Continuation working on the 2022 operating and capital Community Services budget work with the Director of Finance.
- Continue advertising to the public the RFQ for the 3 year Town of Grimshaw Herbicide Application contract, which closes on October 29th.
- Continue advertising the RFQ for the Grimshaw WI Cemetery Grass Cutting 3 year contract, which closes on October 29th.
- Submitted an RFD to Council recommending the repairs to the Ball Diamond Wash House/Storage building through a claim with our insurance company.
- Sent a thank you letter to each staff member at the Mile Zero Regional Multiplex, thanking them for their work during these challenging times with COVID and having to enforce and follow through with the new facility restrictions etc.
- Continue to update both Council & the CSAB on Community Services programming and events.
- Continue working as co-Facilities Director with the upcoming 2022 AB 55+ Games taking place in our region June 16 to 19th.

Meetings / Contacts:

- Held weekly staff meetings
- Co Facilities AB 55+ Games Meetings on October 04th
- 2022 Operational & Capital Budget Meeting with Director of Finance on October 01 & 13th
- MZRM OH&S Safety Meeting on October 21st
- AB 55+ Games Board Meeting on October 13 & 27th
- Attendance at Town Council Meeting on October 27th
- Attendance at Department Head Meetings on October 14 & 28th
- GPS Principal Meeting (work experience program) on October 29th
- Held an Arena Attendant Interview on October 29th

Report Writer: _____



Date: October 29, 2021



Public Works Monthly Overview

October 2021

Man Hours	Tasks
30	Grading Roads
80	Shop
60	Water roads & CC
24	Garbage
80	Paving /milling
30	Vehicle Maintenance
70	Parks & Pools
30	New Truck
40	Cemetery
48	Water lines at Cemetery
24	Potholes
50	Hydrant Flushing
40	Hydrant Repairs
60	Holiday/sick
666	Total

Thanks,
Edwin Mitchel

Town of Grimshaw Fire Department

Monthly Activity Report

OCTOBER 2021

CALLS

CALL #	DATE	DESCRIPTION OF CALL	HOURS	FF
2021-108	10/01/2021	MFR	0.75	2
2021-109	10/03/2021	MUTUAL AID STRUCTURE FIRE DUNCAN'S FIRST NATION #80	1.50	3
2021-110	10/09/2021	COM. ALARM/FALSE ALARM 233037 TWP 840 MD135	0.25	3
2021-111	10/11/2021	MFR	1.50	4
2021-112	10/12/2021	COM. ALARM 5221 45 STR. GRIMSHAW	1.00	4
2021-113	10/15/2021	COM. ALARM/FALSE ALARM 4407-48 AVE. GRIMSHAW	0.25	3
2021-114	10/20/2021	MVC 230070 HWY 684 MD 135	1.00	3
2021-115	10/20/2021	MFR	0.25	2
2021-116	10/20/2021	MVC HWY 2 @ RR 231 MD 135.	1.00	7
2021-117	10/21/2021	MVC RR 250 100M NORTH HWY 2 MD135	1.00	4
2021-118	10/22/2021	MUTUAL AID VEHICLE FIRE DRAINAGE DITCH SE OF GRIMSHAW MD135	2.00	5
2021-119	10/25/2021	MFR	0.50	4
2021-120	10/25/2021	CO ALARM 4810-55 STR. GRIMSHAW	0.75	3
2021-121	10/27/2021	MUTUAL AID STRUCTURE FIRE 233020 TWP 823b MD 135	2.50	3

STATISTICS

LOCATION	THIS MONTH	YEAR TO DATE	
GRIMSHAW	7	78	
MD135 (RESPONSE AREA)	6	32	
MD135 (REST)	0	4	
OTHER AREAS (MUTUAL AID)	1	7	
CALL TYPES	THIS MONTH	YEAR TO DATE	
FIRES	0	1	
MFR	4	51	
MVC	3	11	
COMMERCIAL/FALSE ALARM	2	29	
MD135 AND MUTUAL AID	4	25	
OTHER	1	4	
SAFETY CODES ACTIVITY	THIS MONTH	YEAR TO DATE	
FIRE INVESTIGATIONS	0	1	
INSPECTIONS	0	4	
OCCUPANCY LOADS	0	3	
FIRE PITS	0	0	
MEMBERSHIP	ADDED	LEFT	CURRENT
	0	0	24

Notes:

- Calls 2021-109, 114, 116, 117, 118, 121 to be billed this month.

Signed: L. D. Arnold

November 2, 2021

Front Office Staff Report – October 2021

UTILITY ACCOUNTS OPENED	16		
UTILITY ACCOUNTS CLOSED	16		
UTILITY ARREARS NOTICES	75		
UTILITY DISCONNECTION CARDS	37		
UTILITY SHUT-OFFS	1		
TAX PAYMENTS-AUTOMATIC DEBITS	306		
TAX CERTIFICATES	19		
LAND TITLE CHANGES (FILE# 5-4)	11	64 YTD	
BUSINESS LICENSE: 1. PEDDLER'S / HAWKERS	1	10 YTD	<u>PEDDLERS / HAWKERS</u> Twilight Colony
2. TOWN BUSINESS	0	169 YTD	renewals
3. NEW BUSINESSES a. In Town License	1	INCLUDED IN ABOVE YTD	<u>NEW IN TOWN BUSINESSES</u> Junk Ease Inc
b. Out of Towner License	0		<u>NEW OUT OF TOWN BUSINESSES</u>
BURNING PERMITS (FILE# 9-15.5)	3	17 YTD	



Debi Malone, Utilities Clerk



Belinda Russell, Taxes/Payables Clerk

Angie Konowalyk, Administrative/Receivables Clerk

Rentals/Visitation Statistics

Oct-21

Groups	Rentals	# Of People
FH Private Rentals	1	4
Meeting Room Rentals	0	0
Ice Surface Rentals	6	30
Kennedy Gym Rentals	0	0
TOTALS	7	34

FIELD HOUSE USAGE

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sundays	Special
33	36	28	52	33	43	55	3
Total Usage = 283							

Usage/Sales Comparison

	Field House	Meeting Room	TOTALS
2021 Rental Use	1	0	1
2020 Rental Use	0	2	2
2021 Rental Sales	\$26.25	\$0.00	\$26.25
2020 Rental Sales	\$0.00	\$65.63	\$65.63
2021 Drop In Use	236		236
2020 Drop In Use	194		194
2021 Drop In Sales	\$769.00		\$769.00
2020 Drop In Sales	\$1,184.00		\$1,184.00
2021 Membership Sales	\$36.75		\$36.75
2020 Membership Sales	\$27.00		\$27.00
2021 Misc/Merch Sales	\$0.00		\$0.00
2020 Misc/Merch Sales	\$29.00		\$29.00

LES SHAW FITNESS CENTRE - NORTHERN AIR WALKING TRACK - SPIN ROOM MONTHLY VISITATION STATISTICS														
MONTH: OCTOBER 2021														
Monday's			Tuesday's		Wednesday's		Thursday's		Friday's		Saturday's		Sunday's	
	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021
Fitness Centre	141	130	170	158	152	39	144	118	149	120	102	75	69	75
Running Track	50	28	28	44	31	49	89	22	55	6	26	29	13	7
Spin Classes	0	0	21	0	0	0	28	0	0	0	0	0	0	0
Grimshaw Gravel	3	2	0	2	1	0	2	1	1	0	0	0	0	0
Estabrook	2	0	1	0	3	1	0	1	2	0	2	1	0	2
Grimshaw Jr Basketball	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Holy Family School	11	0	0	0	77	0	0	185	13	0	0	0	0	0
Grimshaw Public School	0	0	0	185	31	0	40	0	7	373	0	0	0	0
Sunday Free Walk	0	0	0	0	0	0	0	0	0	0	0	0	18	0
Mon/Thur Senior Walk	16	9	0	0	0	10	0	0	0	0	0	0	0	0
TOTALS	223	221	220	389	295	99	303	327	227	499	130	105	100	84

Total Revenue 2020- \$3275.90


Total Revenue 2021 - \$1767.95

MZRM
SKATE SHARPENING REPORT
September 27 to October 29, 2021

(52) pairs of hockey skates and (8) pairs of figure skates
were sharpened and (1) package of tape was sold

TOTAL = \$426.00

Report Writer: _____


Tracy Halerevich, Director of Community Services
Town of Grimsshaw

Water & Sewer Manager Report October /2021

Environment Water Reports

Bacterial Report – Two samples are taken once a week and sent to the provincial lab

- All water samples were tested for Total coliforms and E. coli Both were absent in the Towns system

Chlorine Report – Water is tested for total and free chlorine daily

- Chlorine has met all Alberta Environment Standards.

Contact Time Calculations Report – The raw water enters the treatment plant – it is treated – the water leaves the plant. This time is called retention time. It is calculated daily and must meet Alberta Environments minimum requirement.

- All retention time met the Alberta environment requirements

Well Readings - Once a month a well reading is taken for water levels and pressure reading in the raw water line. Water consumption is monitored.

- Well readings-maintained levels for the month static level 22
- Water consumption met Alberta Environment Regulations. We used 26,493m3 of water.

Water Quality Complaints – no complaints

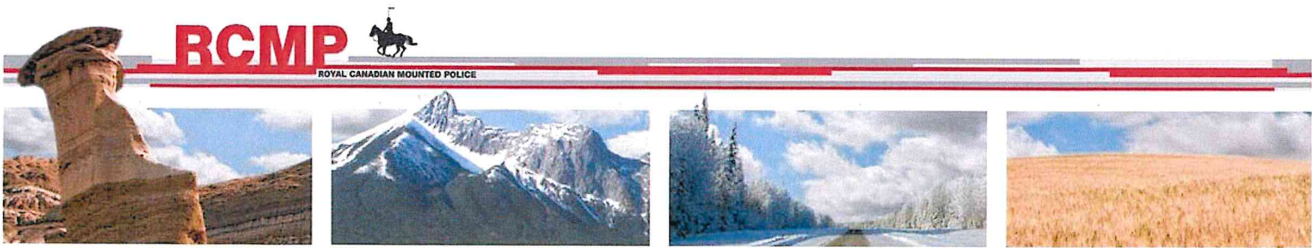
Lagoon Report – the lagoon is checked every day for contaminants, berm conditions, water levels and alga. Water levels seem to be recovering slightly.

Monthly Highlights

Monthly Highlights No water leaks or sewer backups to report this month. Every thing is winterized. I have been on vacation part of October and will be gone most of November, however ill be around to look after the water plants and reporting, public works will look after any leaks or plugs, and I will catch up on the rest when I get back to work.

Thanks,

Derrel



November 1st, 2021

Staff Sergeant Jesse Onaissi
Detachment Commander
Peace River Alberta

Dear Mayor Wald

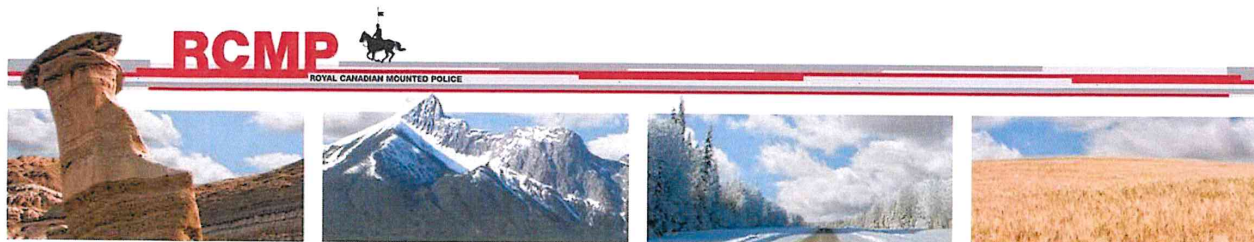
The Alberta RCMP remains committed to strengthening partnerships with the communities it serves. In light of municipal elections that took place on October 18th in communities across Alberta, I offer my sincerest congratulations to you and your elected council. Whether or not there are new faces within your executive council, my commitment to you and your team remains unwavering. As the Chief of Police for your community, please reach out to me directly if you require anything to bring your team up to speed.

Please find attached the quarterly Community Policing Report that covers the July 1st to September 30th, 2021 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Peace Regional Detachment. As part of maintaining engagement with the Albertans we serve, this quarterly report reinforces our commitment to communicate the work we do to ensure community safety. This reporting along with your valued feedback will allow us to assess and enhance our policing service to ensure we are meeting your needs on an ongoing basis.

In addition to sharing quarterly updates on community-identified policing priorities through this reporting, I remain available to discuss business and program planning processes to further optimize our services to address the priorities that are important to you.

Congratulations once again, and please feel free to contact me if you have any questions or concerns.

Jesse Onaissi
Detachment Commander
Peace Regional RCMP

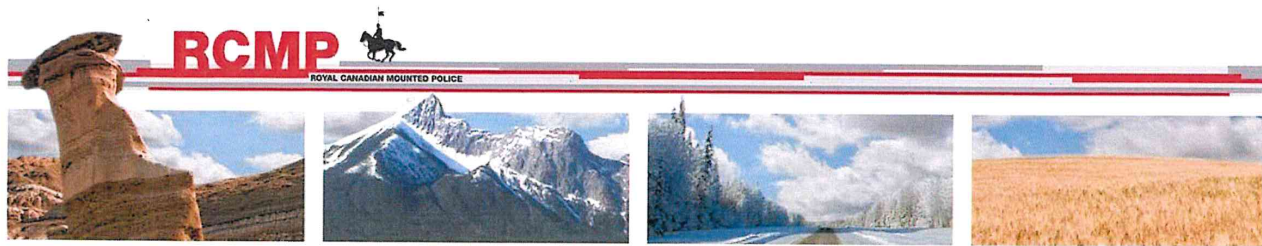


RCMP Provincial Policing Report

Detachment	Peace Regional Provincial
Detachment Commander	S/Sgt Jesse Onaissi
Quarter	Q2 2021
Date of Report	

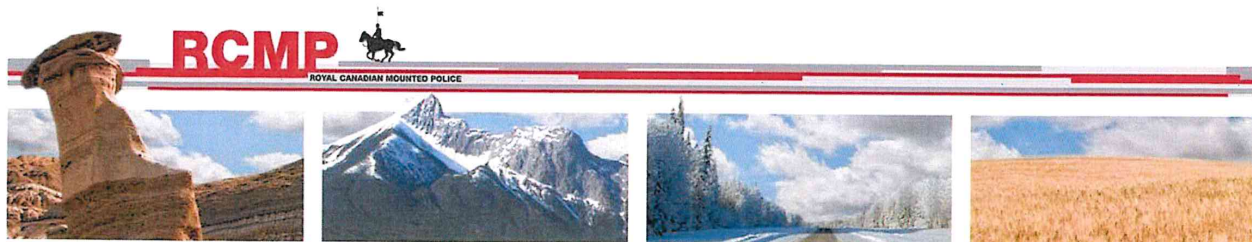
Community Consultations

Date	Attendee(s)	Notes
2021-03-10		Consultations completed by phone and e-mail due to pandemic restrictions.



Community Priorities

Priority 1	Drug Trafficking
Current Status & Results	<p>The General Investigation Section has been continuing a large scale Drug and Organized Crime investigation on several targets across the Peace Regional Detachment area. Due to an unexpected absence, the unit was left a member short for the majority of the last quarter. Despite being short handed the investigation has continued by using partnerships with GP ALERT and Detachment resources to assist in gathering further evidence. It is expected that there will sufficient evidence during the third quarter to execute a Search Warrant on the multiple suspects under investigation. An investigation into theft of 50 plus firearms from a rural residence which at this time is believed to be planned and associated to organized crime continues. During an unrelated investigation it was learned a subject had possession of firearms and had modified these firearms. A Search Warrant was authored and executed, firearm parts were located and seized. This investigation continues. Suppression conducted.</p>
Priority 2	Rural Crime
Current Status & Results	<p>The year to date stats for break and enters show a continued downward trend that, if continued, will easily result in a 10% reduction compared to last year. For theft of motor vehicles the year to date stats also show a downward trend that will result in more than a 10% reduction from the previous year. The continued work of the Peace Regional RCMP in different proactive initiatives appear to correlate to this downward trend suggesting that these initiatives are providing excellent results!</p>
Priority 3	Community Engagement
Current Status & Results	<p>The detachment was represented at two meetings with Chief & Council of Woodland Cree First Nation this quarter, and had regular correspondence with the Northern Sunrise Rural Crime Watch as detailed in the 'priority issues' portion of this quarterly report. Regular stakeholder and community partner meetings were placed on hold over the summer months, resulting in fewer community connections in this quarter, however, these meetings and town halls are resuming in quarter #3 and the detachment has already committed to multiple appearances in the coming weeks, with discussion for town halls in multiple communities in the works for the coming quarters.</p>



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	July - September			January - December		
	2020	2021	% Change Year-over- Year	2019	2020	% Change Year-over- Year
Total Criminal Code	420	351	-16%	1,316	1,408	7%
<i>Persons Crime</i>	104	109	5%	360	363	1%
<i>Property Crime</i>	241	187	-22%	753	805	7%
<i>Other Criminal Code</i>	75	55	-27%	203	240	18%
Traffic Offences						
<i>Criminal Code Traffic</i>	48	36	-25%	255	216	-15%
<i>Provincial Code Traffic</i>	557	491	-12%	2,273	2,060	-9%
<i>Other Traffic</i>	2	1	-50%	13	12	-8%
CDSA Offences	13	5	-62%	43	44	2%
Other Federal Acts	16	11	-31%	67	66	-1%
Other Provincial Acts	67	62	-7%	228	238	4%
Municipal By-Laws	4	4	0%	15	16	7%
Motor Vehicle Collisions	80	64	-20%	323	332	3%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

The Peace Regional management will be looking to attend council meetings throughout our community to meet some of the newly elected officials and to discuss policing concerns. It is our intent to host in person Town Hall meeting to discuss policing service, crime trend and upcoming crime prevention initiatives.



Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	13	16	0	0
Detachment Support	4	3	0	1

² Data extracted on September 30th, 2021 and is subject to change over time.

³ Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers - Of the 13 established positions, 16 officers are currently working and 4 positions have multiple officers assigned to it.

Detachment Support - Of the 4 established support positions, 2 resources are working full-time and 1 is on a part-time basis. There is 1 hard vacancy.

Quarterly Financial Drivers

Despite the challenges associated to the pandemic restriction we are on target to reach the majority of our goals set in consideration of community policing priorities. At anytime S/Sgt. ONAISSI and Sgt. BROWNE will eagerly attend a council meeting to discuss the attached community policing report.

We have been able to access many of the Provincial Crime Reduction teams to help us conduct region wide intelligence led enforcement initiatives effectively targeting prolific offenders and organized crime groups operating within our region.



























Our rural crime watch team remains highly dedicated and we look forward to continuing to share information and work together toward reducing crime and improving community safety.

Jesse ONAISSI, S/Sgt

**Peace Regional Provincial Detachment
 Crime Statistics (Actual)
 Q2: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

October 6, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	1	0	0	2	N/A	N/A	0.3
Robbery		1	0	1	0	3	200%	N/A	0.4
Sexual Assaults		3	6	10	8	8	167%	0%	1.2
Other Sexual Offences		0	1	5	3	2	N/A	-33%	0.6
Assault		50	40	66	62	61	22%	-2%	4.4
Kidnapping/Hostage/Abduction		0	3	3	3	2	N/A	-33%	0.4
Extortion		0	0	0	2	0	N/A	-100%	0.2
Criminal Harassment		6	9	8	7	9	50%	29%	0.4
Uttering Threats		11	20	15	19	22	100%	16%	2.1
TOTAL PERSONS		71	80	108	104	109	54%	5%	10.0
Break & Enter		30	49	44	38	29	-3%	-24%	-1.3
Theft of Motor Vehicle		12	32	16	21	27	125%	29%	1.9
Theft Over \$5,000		0	7	4	8	5	N/A	-38%	1.1
Theft Under \$5,000		34	27	35	35	14	-59%	-60%	-3.2
Possn Stn Goods		4	11	11	25	21	425%	-16%	4.8
Fraud		4	6	12	13	13	225%	0%	2.5
Arson		2	2	3	5	5	150%	0%	0.9
Mischief - Damage To Property		0	0	38	36	41	N/A	14%	11.8
Mischief - Other		60	51	51	60	32	-47%	-47%	-4.7
TOTAL PROPERTY		146	185	214	241	187	28%	-22%	13.8
Offensive Weapons		7	5	6	7	4	-43%	-43%	-0.4
Disturbing the peace		38	25	20	17	13	-66%	-24%	-5.8
Fail to Comply & Breaches		11	19	17	38	27	145%	-29%	5.1
OTHER CRIMINAL CODE		10	10	17	13	11	10%	-15%	0.5
TOTAL OTHER CRIMINAL CODE		66	59	60	75	55	-17%	-27%	-0.6
TOTAL CRIMINAL CODE		283	324	382	420	351	24%	-16%	23.2

Peace Regional Provincial Detachment
Crime Statistics (Actual)
Q2: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

October 6, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	1	0	0	0	N/A	N/A	-0.1
Drug Enforcement - Possession		4	4	4	7	2	-50%	-71%	-0.1
Drug Enforcement - Trafficking		1	5	6	6	3	200%	-50%	0.5
Drug Enforcement - Other		1	0	1	0	0	-100%	N/A	-0.2
Total Drugs		6	10	11	13	5	-17%	-62%	0.1
Cannabis Enforcement		0	0	0	1	1	N/A	0%	0.3
Federal - General		11	7	8	2	5	-55%	150%	-1.7
TOTAL FEDERAL		17	17	19	16	11	-35%	-31%	-1.3
Liquor Act		10	5	6	5	9	-10%	80%	-0.2
Cannabis Act		0	0	0	2	0	N/A	-100%	0.2
Mental Health Act		27	23	23	12	31	15%	158%	-0.3
Other Provincial Stats		32	27	38	48	22	-31%	-54%	0.1
Total Provincial Stats		69	55	67	67	62	-10%	-7%	-0.2
Municipal By-laws Traffic		2	0	0	0	0	-100%	N/A	-0.4
Municipal By-laws		6	2	4	4	4	-33%	0%	-0.2
Total Municipal		8	2	4	4	4	-50%	0%	-0.6
Fatals		0	1	0	0	0	N/A	N/A	-0.1
Injury MVC		14	14	15	12	12	-14%	0%	-0.6
Property Damage MVC (Reportable)		42	51	43	60	48	14%	-20%	2.1
Property Damage MVC (Non Reportable)		8	3	5	8	4	-50%	-50%	-0.3
TOTAL MVC		64	69	63	80	64	0%	-20%	1.1
Roadside Suspension - Alcohol (Prov)		0	0	0	0	12	N/A	N/A	2.4
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		186	994	574	557	491	164%	-12%	17.3
Other Traffic		0	2	2	2	1	N/A	-50%	0.2
Criminal Code Traffic		60	61	81	48	36	-40%	-25%	-6.1
Common Police Activities									
False Alarms		43	27	14	8	8	-81%	0%	-8.9
False/Abandoned 911 Call and 911 Act		58	16	14	48	36	-38%	-25%	-1.2
Suspicious Person/Vehicle/Property		41	60	85	108	79	93%	-27%	12.4
Persons Reported Missing		8	8	4	10	6	-25%	-40%	-0.2
Search Warrants		0	1	0	0	0	N/A	N/A	-0.1
Spousal Abuse - Survey Code (Reported)		51	51	73	64	67	31%	5%	4.5
Form 10 (MHA) (Reported)		0	0	0	5	6	N/A	20%	1.7

GRIMSHAW MUNICIPAL LIBRARY
BOX 588, GRIMSHAW, AB. T0H 1W0
780-332-4553
read@grimshawlibrary.ab.ca



October 27, 2021

Town of Grimshaw
Town Councillors

Please find attached our proposed budget for 2022.

As you can see by our budget we are planning on maintaining all current levels of services that the members of our community have come to expect from our library.

Over the past year we have had some phenomenal successes. When many other libraries have scaled back with their summer programming we went full steam ahead, offering programs to 5 and under and to ages 6-96 with an enrollment of 201 residents. We ran our second location over the summer, we showed movies to families and daycare, we had outdoor reading programs. We are very adept at changing with the times to make our services and programs work and engage our community.

Looking ahead we are expanding our community outreach especially in the preschool areas, and what we can offer to the business community, and continue to seek out partnerships that will benefit our patrons.

As always if you have any questions please just let us know. Our library board meets the 3rd Monday of every month.

Thanks for your time and consideration.

Linda Chmilar, Library Manager

**Grimshaw Municipal Library
2022 Proposed Budget**

	2020 Budget	2020 Actuals	2021 BUDGET	2021 JAN-SEPT 11	2022 BUDGET
Income					
Library Grants per Capita					
Library's Grimshaw per ca - 08	16,650.00	16,650.00	16,650.00	16,650.00	16,650.00
County of NL	4,478.00	4,478.76	4,478.00	2,239.38	4,478.00
MD of Peace 135 - 11	2,500.00	6,650.00	2,500.00	2,000.00	2,500.00
Total Library Grants per Capita	23,628.00	27,778.76	23,628.00	20,889.38	23,628.00
Book Allotment					
Town of Grimshaw - 07	7,205.00	7,205.00	7,205.00	7,205.00	7,205.00
Total Book Allotment	7,205.00	7,205.00	7,205.00	7,205.00	7,205.00
Operating Funding					
MD 135 - 11	2,000.00				
County of Northern Lights - 09	9,044.00	9,044.00	9,044.00	6,761.38	9,044.00
School Divisions Jan-June	65,049.00		39,029.30	45,534.39	39,027.60
School Divisions Sept-Dec		47,702.70	26,016.70		26,018.40
Town of Grimshaw - 07	81,903.00	81,903.00	88,204.00	88,204.00	94,204.00
Total Operating Funding	157,996.00	138,649.70	162,294.00	140,499.77	168,294.00
Other Grants					
North Branch	1,000.00				
MD 135 - 11	1,000.00	4,400.00	1,000.00	2,500.00	2,000.00
Gov't Grants					
CIP					
Indigenous Grant-PLS	5,000.00	8,144.79	5,000.00	3,846.96	5,000.00
County of NL South Rec Board-11		1,500.00		2,000.00	2,000.00
Total Other Grants	7,000.00	14,044.79	6,000.00	8,346.96	9,000.00
Fees and Fines					
Membership Fees - 18	5,000.00	4,696.00	4,000.00	2,740.00	4,000.00
Fines - 18	1,500.00	582.35	750.00	10.50	
Lost Books Fees - 18	200.00	376.90	350.00	517.91	500.00
Total Fees and Fines	6,700.00	5,655.25	5,100.00	3,268.41	4,500.00

**Grimshaw Municipal Library
2022 Proposed Budget**

[illegible]

**Grimshaw Municipal Library
2022 Proposed Budget**

	2020 Budget	2020 Actuals	2021 BUDGET	2021 JAN-SEPT 11	2022 BUDGET
Other Income					
Room Rental					
Schools					
WCB refunds					
Furniture Sales					
Transfer from Savings					
Bank Interest		17.48	3,000.00		850.00
Coffee Corner	1,200.00	348.25		13.68	20.00
Total Other Income	1,200.00	365.73	3,000.00	13.68	870.00
Other Service Revenue					
Internet printing - 22					
Faxing	1,700.00	887.30	850.00	398.55	500.00
Business Centre	300.00	169.00	150.00	26.00	150.00
Exam Proctoring		13.00	15.00	10.25	15.00
Total Other Service Revenue	2,000.00	1,069.30	1,015.00	434.80	665.00
Reimbursed Expenses					
Books/Magazines - 32		1,303.99		371.98	500.00
ILL Postage Refund		96.60			
GST refund				1,051.78	1,500.00
Friends of the Library					
Other refunds		140.19		2,000.00	2,500.00
Total Reimbursed Expenses	-	1,540.78	-	3,423.76	4,500.00
Total Income	227,229.00	221,088.16	220,242.00	206,999.77	242,849.00

**Grimshaw Municipal Library
2022 Proposed Budget**

Expense	2020 Budget	2020 Actuals	2021 Budget	2021 Jan-Sept 20	2022 Budget
Contract Payments/Transfers					
PLS Allotment Grimshaw - 57	7,474.50	7,474.50	7,474.50	7,474.50	7,474.00
PLS Allotment MD135 - 57		2,000.00			
Total Contract Payments/Transfers	7,474.50	9,474.50	7,474.50	7,474.50	7,474.00
Board Expense					
Board Development - 38	2,000.00	54.16	1,000.00	329.75	500.00
Board Memberships - 42	100.00	100.00	100.00		100.00
Board Remuneration - 38	2,000.00	1,500.00	2,000.00	1,475.00	2,000.00
Meeting expenses - 38	60.00		60.00	200.00	200.00
Total Board Expense	4,160.00	1,654.16	3,160.00	2,004.75	2,800.00
Staff					
Course/Conference fees - 29	1,000.00	200.00	1,000.00		500.00
Honoraria/Casual - 27	1,080.00	270.00			
Staff Development - 49	2,000.00	260.06	1,000.00	138.96	500.00
Staff Memberships - 42	140.00	100.00	140.00		140.00
Total Staff	4,220.00	830.06	2,140.00	138.96	1,140.00
Office Supplies/Administration					
Equipment Maintenance PLS - 39	2,800.00	2,159.65	2,175.00	1,676.19	2,000.00
Kitchen/Small Tools - 41	300.00	172.02	300.00	79.89	200.00
Library/Office Supplies - 41	500.00	1,420.41	1,000.00	893.15	1,000.00
QB Payroll	600.00	720.00	750.00	595.00	750.00
School Supplies	250.00	698.22	250.00		
Phone - 46	800.00	883.82	800.00	532.28	800.00
Postage - 43	300.00	92.00	300.00	92.00	185.00
Total Office Supplies/Admin	5,550.00	6,146.12	5,575.00	3,868.51	4,935.00

**Grimshaw Municipal Library
2022 Proposed Budget**

	2020 Budget	2020 Actuals	2021 Budget	2021 Jan-Sept 13	2021 Budget
Program Expense					
Duncans		1,918.54			
Movie - FCSS & AUPE	1,800.00	1,125.32	1,900.00	180.46	1,200.00
Bookworm Buddies - 44 (FCSS)	400.00	163.09	400.00	133.89	250.00
Monday Muffins/Book Club - 44 (FCSS)	300.00	54.01	500.00		250.00
Summer Program (FCSS)	400.00	3,138.99	1,700.00	7,683.14	2,000.00
I SPY	50.00	60.38	200.00		
Star Wars (FCSS)	300.00		450.00		400.00
Easter/Spring Break (FCSS)	150.00	62.73	200.00	123.81	200.00
Teacher Convention	50.00	57.94			
After School (FCSS)	250.00	59.12	250.00		200.00
Author Tours (FCSS)	250.00		500.00	550.00	500.00
Little Learners/Early Literacy (AL)	100.00		500.00		
Other Programs (FCSS)	820.00	2,834.19	1,000.00	834.04	1,000.00
Family Literacy (AL)	100.00		500.00		
Hot Dog Day	100.00	172.04	100.00	115.84	100.00
Art Exhibits	150.00		300.00	450.00	300.00
Total Program Expenses	5,220.00	9,646.35	8,500.00	10,071.18	6,400.00
Capital Expenditures					
Printer Costs - 45	3,000.00	3,751.90	3,000.00	2,082.79	3,000.00
Furniture, Fixtures, Computers - 63	1,000.00	10,297.04	1,000.00	5,788.02	1,000.00
Reserves (general) - 61					
Total Capital Expenditures	4,000.00	14,048.94	4,000.00	7,870.81	4,000.00
Fundraising					
Other Fundraisers - 48		1,969.02		9,475.56	1,000.00
FMT Fundraiser	1,000.00	3,774.18	2,000.00	306.18	500.00
Total Fundraising	1,000.00	5,743.20	2,000.00	9,781.74	1,500.00
Library Resources					
Books/Magazines - 32		1,215.35		884.72	
Total Library Resources	-	1,215.35	-	884.72	0.00

**Grimshaw Municipal Library
2022 Proposed Budget**

	2020 Budget	2020 Actuals	2021 Budget	2021 Jan-Sept 13	2022 Budget
Other Expenses					
Window cleaning		860.00	2,300.00	785.00	800.00
In Memory					
PPE		1,746.13	200.00	47.94	50.00
North Branch	500.00	70.00	500.00	183.23	300.00
Coffee Corner	1,200.00	547.99			
People Counters	355.00		355.00		355.00
Lost Book Fees	75.00	130.99	100.00	313.18	300.00
Public Presentations					
Flowers/Gifts - 44	75.00	78.99	150.00		
Misc. Expenses	300.00	100.97	300.00	38.85	100.00
Carpet Cleaning	600.00			83.00	200.00
Promotions - 44	1,000.00	2,026.20	1,500.00	1,650.62	1,500.00
W.C.B. - 48	600.00	549.86	350.00	437.89	450.00
Total Other Expenses	4,705.00	6,111.13	5,755.00	3,539.71	4,055.00
Payroll Expenses					
CPP Employer	9,000.00	6,159.07	7,000.00	5,531.46	7,000.00
EI Employer	7,000.00	4,170.14	4,500.00	2,094.42	3,500.00
Payroll Expenses - Staff	168,750.00	156,511.61	165,500.00	124,300.53	198,795.00
Stat holidays	5,000.00		3,588.00		
Total Payroll Expenses - 26	189,750.00	166,840.82	180,588.00	131,926.41	209,295.00
Professional Fees					
Audit - 37	600.00	600.00	600.00	600.00	600.00
Bank Charges - 40 (Debit machine)	550.00	570.01	450.00	599.35	650.00
Revenue Canada Fees		29.74			
Total Professional Fees	1,150.00	1,199.75	1,050.00	1,199.35	1,250.00
Total Expense	227,229.50	222,910.38	220,242.50	178,760.64	242,849.00



REQUEST FOR DECISION

SUBJECT: REVIEW OF CODE OF CONDUCT BYLAW #1188

SUBMISSION TO: COUNCIL

MEETING DATE: NOVEMBER 10, 2021

DEPARTMENT: ADMINISTRATION

RELEVANT LEGISLATION:

MGA Sec 146.1 (1)(2)

MGA Sec 153 (e.1)

Council Code of Conduct Bylaw #1188

RECOMMENDED ACTION:

That Council review the Code of Conduct Bylaw #1188

BACKGROUND/PROPOSAL:

As required by Alberta's MGA the Town of Grimshaw Council adopted a Code of Conduct Bylaw on April 25, 2018. This bylaw established standards for the ethical conduct of council members. Section 20 of the bylaw requires that it be brought forward for review at the beginning of each term of council.

BENEFITS OF THE RECOMMENDED ACTION:

Council's review of the Code of Conduct meets the legislative requirements set out in Bylaw #1188, and allow the newly elected Council to familiarize themselves with the Code and update any areas they feel necessary.

DISADVANTAGES OF THE RECOMMENDED ACTION:

None

FINANCIAL IMPACT:

None

PUBLIC ENGAGEMENT:

Code of Conduct Bylaw #1188 is posted on the Town's website

ATTACHMENT(S):

MGA Sections 146.1/ 153
Bylaw #1188

REVIEWED AND APPROVED FOR SUBMISSION

DEPARTMENT MANAGER: _____

DATE: _____

CHIEF ADMINISTRATIVE OFFICER: _____

DATE: *November 3/21*

- (b) addressing how the municipality will continue to be represented during periods of leave.

2017 c13 s1(14)

Bylaws — council and council committees

145 A council may pass bylaws in relation to the following:

- (a) the establishment and functions of council committees and other bodies;
- (b) procedures to be followed by council, council committees and other bodies established by the council.

RSA 2000 cM-26 s145;2015 c8 s15

Composition of council committees

146 A council committee may consist

- (a) entirely of councillors,
- (b) of a combination of councillors and other persons, or
- (c) subject to section 154(2), entirely of persons who are not councillors.

1994 cM-26.1 s146

**Division 1.1
Codes of Conduct****Bylaws — codes of conduct**

146.1(1) A council must, by bylaw, establish a code of conduct governing the conduct of councillors.

(2) A code of conduct under subsection (1) must apply to all councillors equally.

(3) A council may, by bylaw, establish a code of conduct governing the conduct of members of council committees and other bodies established by the council who are not councillors.

(4) A councillor must not be disqualified or removed from office for a breach of the code.

(5) The Minister may make regulations

- (a) respecting matters that a code of conduct established under subsection (1) must address;
- (b) respecting the date by which councils must establish a code of conduct under subsection (1);

(3) A council may appoint a councillor as an acting chief elected official to act as the chief elected official

- (a) if both the chief elected official and the deputy chief elected official are unable to perform the duties of the chief elected official, or
- (b) if both the office of chief elected official and the office of deputy chief elected official are vacant.

1994 cM-26.1 s152

Division 3 Duties, Titles and Oaths of Councillors

General duties of councillors

153 Councillors have the following duties:

- (a) to consider the welfare and interests of the municipality as a whole and to bring to council's attention anything that would promote the welfare or interests of the municipality;
- (a.1) to promote an integrated and strategic approach to intermunicipal land use planning and service delivery with neighbouring municipalities;
- (b) to participate generally in developing and evaluating the policies and programs of the municipality;
- (c) to participate in council meetings and council committee meetings and meetings of other bodies to which they are appointed by the council;
- (d) to obtain information about the operation or administration of the municipality from the chief administrative officer or a person designated by the chief administrative officer;
- (e) to keep in confidence matters discussed in private at a council or council committee meeting until discussed at a meeting held in public;
- (e.1) to adhere to the code of conduct established by the council under section 146.1(1);
- (f) to perform any other duty or function imposed on councillors by this or any other enactment or by the council.

RSA 2000 cM-26 s153;2015 c8 s17;2016 c24 s15

Duty of chief administrative officer

153.1 Where the chief administrative officer or a person designated by the chief administrative officer provides information

Town of Grimshaw
Council Code of Conduct Bylaw
Bylaw No. 1188

A BYLAW TO ESTABLISH A CODE OF CONDUCT FOR MEMBERS OF COUNCIL

WHEREAS, pursuant to section 146.1(1) of the Municipal Government Act, a council must, by bylaw, establish a code of conduct governing the conduct of councillors;

AND WHEREAS, pursuant to section 146.1(3) of the Municipal Government Act, a council may, by bylaw, establish a code of conduct governing the conduct of members of council committees and other bodies established by the council who are not councillors;

AND WHEREAS, pursuant to section 153 of the Municipal Government Act, councillors have a duty to adhere to the code of conduct established by the council;

AND WHEREAS the public is entitled to expect the highest standards of conduct from the members that it elects to council for the Town of Grimshaw;

AND WHEREAS the establishment of a code of conduct for members of council is consistent with the principles of transparent and accountable government;

AND WHEREAS a code of conduct ensures that members of council share a common understanding of acceptable conduct extending beyond the legislative provisions governing the conduct of councillors;

NOW THEREFORE the Council of the Town of Grimshaw, in the Province of Alberta, duly assembled, enacts as follows:

1. Short Title

1.1. This Bylaw may be referred to as the "Council Code of Conduct Bylaw".

2. Definitions

2.1. In this Bylaw, words have the meanings set out in the Act, except that:

(a) "Act" means the Municipal Government Act, R.S.A. 2000, c. M-26, and associated regulations, as amended;

(b) "Administration" means the administrative and operational arm of the Municipality, comprised of the various departments and business units and including all employees who operate under the leadership and supervision of the CAO;

(c) Chief Administrative Officer (CAO) means the chief administrative officer of the Municipality, or their delegate;

(d) "FOIP" means the Freedom of Information and Protection of Privacy Act, R.S.A. 2000, c. F-25, any associated regulations, and any amendments or successor legislation;

(e) "Investigator" means Council, a committee of Council, or the individual(s) or body established by Council to investigate and report on complaints;

(f) "Member" means a member of Council and includes a councillor or the Mayor and includes members of council committees or other bodies established by Council who are not councillors or the Mayor;

(g) "Municipality" means the municipal corporation of the Town of Grimshaw.

3. Purpose and Application

3.1. The purpose of this Bylaw is to establish standards for the ethical conduct of Members relating to their roles and obligations as representatives of the Municipality and a procedure for the investigation of complaints and enforcement of those standards.

4. Representing the Municipality

4.1. Members shall:

- (a) act honestly and, in good faith, serve the welfare and interests of the Municipality as a whole;
- (b) perform their functions and duties in a conscientious and diligent manner with integrity, accountability and transparency;
- (c) conduct themselves in a professional manner with dignity and make every effort to participate diligently in the meetings of Council, committees of Council and other bodies to which they are appointed by Council; and
- (d) arrange their private affairs and conduct themselves in a manner that promotes public confidence and will bear close public scrutiny.

5. Communicating on Behalf of the Municipality (including but not limited to; in person, in public, print, or digital communications including social media)

5.1. A Member must not claim to speak on behalf of Council unless authorized to do so.

5.2. Unless Council directs otherwise, the Mayor is Council's official spokesperson and in the absence of the Mayor it is the Deputy Mayor. All inquiries from the media regarding the official Council position on an issue shall be referred to Council's official spokesperson.

5.3. A Member who is authorized to act as Council's official spokesperson must ensure that their comments accurately reflect the official position and will of Council as a whole, even if the Member personally disagrees with Council's position.

5.4. No Member shall make a statement when they know that statement is false.

5.5. No Member shall make a statement with the intent to mislead Council or members of the public.

6. Respecting the Decision-Making Process

6.1. Decision making authority lies with Council, and not with any individual Member. Council may only act by bylaw or resolution passed at a Council meeting held in public at which there is a quorum present. No Member shall, unless authorized by Council, attempt to bind the Municipality or give direction to employees in Administration, agents, contractors, consultants or other service providers or prospective vendors to the Municipality.

6.2. Members shall conduct and convey Council business and all their duties in an open and transparent manner other than for those matters which by law are authorized to be dealt with in a confidential manner in an in-camera session, and in so doing, allow the public to view the process used to reach decisions.

6.3. Members shall accurately communicate the decisions of Council, even if they disagree with Council's decision, such that respect for the decision-making processes of Council is fostered.

7. Adherence to Policies, Procedures and Bylaws

7.1. Members shall uphold the law established by the Parliament of Canada and the Legislature of Alberta and the bylaws, policies and procedures adopted by Council.

7.2. Members shall respect the Municipality as an institution, its bylaws, policies and procedures and shall encourage public respect for the Municipality, its bylaws, policies and procedures.

7.3. A Member must not encourage disobedience of any bylaw, policy or procedure of the Municipality in responding to a member of the public, as this undermines public confidence in the Municipality and in the rule of law.

8. Respectful Interactions with Council Members, Staff, the Public and Others

8.1. Members shall act in a manner that demonstrates fairness, respect for individual differences and opinions, and an intention to work together for the common good and in furtherance of the public interest.

8.2. Members shall treat one another, employees of the Municipality and members of the public with courtesy, dignity and respect and without abuse, bullying or intimidation.

8.3. No Member shall use indecent, abusive, or insulting words or expressions toward another Member, any employee of the Municipality or any member of the public.

8.4. No Member shall speak in a manner that is discriminatory to any individual based on the person's race, religious beliefs, colour, gender, physical disability, mental disability, age, ancestry, place of origin, marital status, source of income, family status or sexual orientation.

8.5. Members shall respect the fact that employees in Administration work for the Municipality as a corporate body and are charged with making recommendations that reflect their professional expertise and a corporate perspective and that employees are required to do so without undue influence from any Member or group of Members.

8.6. Members must not:

(a) involve themselves in matters of Administration, which fall within the jurisdiction of the "CAO", as defined above;

(b) use, or attempt to use, their authority or influence for the purpose of intimidating, threatening, coercing, commanding or influencing any employee of the Municipality with the intent of interfering in the employee's duties; or

(c) maliciously or falsely injure the professional or ethical reputation, or the prospects or practice of employees of the Municipality.

9. Confidential Information

9.1. Members must keep in confidence matters discussed in private at a Council or Council committee meeting until the matter is discussed at a meeting held in public.

9.2. Members shall refrain from disclosing or releasing any confidential information acquired by virtue of their office except when required by law or authorized by Council to do so.

9.3. No Member shall use confidential information for personal benefit or for the benefit of any other individual or organization.

9.4. In the course of their duties, Members may also become privy to confidential information received outside of an "in-camera" meeting. Members must not:

- (a) disclose or release by any means to any member of the public, including the media, any confidential information acquired by virtue of their office, unless the disclosure is required by law or authorized by Council;
- (b) access or attempt to gain access to confidential information in the custody or control of the Municipality unless it is necessary for the performance of the Member's duties and is not otherwise prohibited by Council, and only then if the information is acquired through appropriate channels in accordance with applicable Council bylaws and policies;
- (c) use confidential information for personal benefit or for the benefit of any other individual or organization.

9.5. Confidential information includes information in the possession of, or received in confidence by, the Municipality that the Municipality is prohibited from disclosing pursuant to legislation, court order or by contract, or is required to refuse to disclose under FOIP or any other legislation, or any other information that pertains to the business of the Municipality, and is generally considered to be of a confidential nature, including but not limited to information concerning:

- (a) the security of the property of the Municipality;
- (b) a proposed or pending acquisition or disposition of land or other property;
- (c) a tender that has or will be issued but has not been awarded;
- (d) contract negotiations;
- (e) employment and labour relations;
- (f) draft documents and legal instruments, including reports, policies, bylaws and resolutions, that have not been the subject matter of deliberation in a meeting open to the public;
- (g) law enforcement matters;
- (h) litigation or potential litigation, including matters before administrative tribunals;
- (i) advice that is subject to solicitor-client privilege; and
- (j) personal information regarding employees, ratepayers or other individuals.

10. Conflicts of Interest

10.1. Members have a statutory duty to comply with the pecuniary interest provisions set out in Part 5, Division 6 of the Act and a corresponding duty to vote unless required or permitted to abstain under the Act or another enactment.

10.2. Members are to be free from undue influence and not act or appear to act in order to gain financial or other benefits for themselves, family, friends or associates, business or otherwise.

10.3. Members shall approach decision-making on matters where the requirements of procedural fairness imposes such an obligation, with an open mind that is capable of persuasion.

10.4. It is the individual responsibility of each Member to seek independent legal advice, at the Member's sole expense, with respect to any situation that may result in a pecuniary or other conflict of interest.

11. Improper Use of Influence

11.1. No Member shall use the influence of the Member's office for any purpose other than for the exercise of the Member's official duties.

11.2. No Member shall act as a paid agent to advocate on behalf of any individual, organization or corporate entity before Council or a committee of Council or any other body established by Council.

11.3. Members shall not contact or otherwise attempt to influence members of any adjudicative body regarding any matter before it relating to the Municipality.

11.4. Members shall refrain from using their positions to obtain employment with the Municipality for themselves, family members or close associates.

12. Use of Municipal Assets and Services

12.1. Members shall use municipal property, equipment, services, supplies and staff resources only for the performance of their duties as a Member.

12.2. Members shall use municipal property, equipment, services, supplies and staff resources only for the performance of their duties as a Member, subject to the following limited exceptions:

(a) municipal property, equipment, service, supplies and staff resources that are available to the general public may be used by a Member for personal use upon the same terms and conditions as members of the general public, including booking and payment of any applicable fees or charges;

(b) electronic communication devices, including but not limited to desktop computers, laptops, tablets and smartphones, which are supplied by the Municipality to a Member, may be used by the Member for personal use, provided that the use is not for personal gain, offensive or inappropriate.

13. Orientation and Other Training Attendance

13.1. Every Member must attend all orientation and other training organized at the direction of Council for the benefit of Members throughout the Council term.

13.2. Unless excused by Council, every Member must attend any other training organized at the direction of Council for the benefit of Members throughout the Council term.

14. Remuneration and Expenses

14.1. Members are stewards of public resources and shall avoid waste, abuse and extravagance in the use of public resources.

14.2. Members shall be transparent and accountable with respect to all expenditures and strictly comply with all municipal bylaws, policies and procedures regarding claims for remuneration and expenses.

15. Gifts and Hospitality

15.1. Members shall not accept gifts, hospitality or other benefits that would, to a reasonable member of the public, appear to be in gratitude for influence, to induce influence, or otherwise to go beyond the necessary and appropriate public functions involved.

15.2. Members may accept hospitality, gifts or benefits that normally accompany the responsibilities of office and are received as an incident of protocol or social obligation.

15.3. Gifts received by a Member on behalf of the Municipality as a matter of official protocol which have significance or historical value for the Municipality shall be left with the Municipality when the Member ceases to hold office.

16. Election Campaigns

16.1. No Member shall use any facilities, equipment, supplies, services, municipal logo or other resources of the Municipality for any election campaign or campaign-related activity.

17. Informal Complaint Process

17.1. Any Member who has identified or witnessed conduct by a Member (the "Other Member") that the Member reasonably believes, in good faith, is in contravention of this Bylaw may address the prohibited conduct by:

(a) advising the Other Member that the conduct violates this Bylaw and encouraging the Member to stop, and/or

(b) requesting the Mayor to assist in informal discussion of the alleged contravention with the Other Member in an attempt to resolve the issue. In the event that Other Member is the Mayor, the Member may request the assistance of the Deputy Mayor.

17.2. Members are encouraged to pursue this informal complaint procedure as the first means of remedying conduct that they believe violates this Bylaw. However, a Member is not required to complete this informal complaint procedure prior to pursuing the formal complaint procedure outlined below.

18. Formal Complaint Process

18.1. Any person or Any Member who has identified or witnessed conduct by a Member (the "Other Member") that the person or Member reasonably believes, in good faith, is in contravention of this Bylaw may file a formal complaint in accordance with the following procedure:

(a) All complaints shall be made in writing and shall be dated and signed by an identifiable individual;

(b) All complaints shall be addressed to the Mayor (or in the case of perceived wrong doing by the Mayor, the Deputy Mayor and one Councillor), and reported to Council;

(c) The complaint must set out reasonable and probable grounds for the allegation that the Other Member has contravened this Bylaw, including a detailed description of the facts, as they are known, giving rise to the complaint;

(d) If the facts, as reported, include the name of one or more Other Members who are alleged to be responsible for the breach of this Bylaw, the Other Member or Other Members concerned shall receive a copy of the complaint submitted to the Investigator;

(e) Upon receipt of a complaint under this Bylaw, the Investigator shall review the complaint and decide whether to proceed to investigate the complaint or not. If the Investigator is of the opinion that a complaint is frivolous or vexatious or is not made in good faith, or that there are no grounds or insufficient grounds for conducting an investigation, the Investigator may choose not to investigate or, if already commenced, may terminate any investigation, or may dispose of the complaint in a summary manner. In that event, the complainant and Council, if Council is not the Investigator, shall be notified of the Investigator's decision;

(f) If the Investigator decides to investigate the complaint, the Investigator shall take such steps as it may consider appropriate, which may include seeking legal

advice. All proceedings of the Investigator regarding the investigation shall be confidential;

(g) If the Investigator is not Council, the Investigator shall, upon conclusion of the investigation, provide a report to Council, the complainant and the Other Member, which may include recommendations as to sanctions, if any, to be imposed by Council after consideration of the Investigator's report;

(h) A Member who is the subject of an investigation shall be afforded procedural fairness, including an opportunity to provide input to the Investigator and to respond to the Investigator's report before Council deliberates and makes any decision or any sanction is imposed;

(i) A Member who is the subject of an investigation is entitled to be represented by legal counsel, at the Member's sole expense;

(j) The Investigator shall take reasonable steps to conclude any investigation within 60 days of the date upon which a complaint is submitted to the Investigator

18.2. The Investigator shall, unless Council specifically directs otherwise for a particular complaint, be a council committee made up of all Members and such committee is hereby formed. The Member or Members about whom a complaint is made shall not participate as members of the committee while the committee investigates and performs the duties of Investigator under this Bylaw regarding that particular complaint.

18.3. The committee of council formed by this bylaw has the duty and function of the Investigator under this bylaw unless Council has made a specific direction otherwise regarding a particular complaint as provided for s. 18.2 of this Bylaw. In the event Council makes such a direction the Investigator identified by the Council direction shall have and perform the duties of Investigator under this bylaw regarding that particular complaint.

19. Compliance and Enforcement

19.1. Members shall uphold the letter and the spirit and intent of this Bylaw.

19.2. Members are expected to co-operate in every way possible in securing compliance with the application and enforcement of this Bylaw.

19.3. No Member shall:

(a) undertake any act of reprisal or threaten reprisal against a complainant or any other person for providing relevant information to the Investigator, Council or to any other person;

(b) obstruct the Investigator, Council, or any other person, in carrying out the objectives or requirements of this Bylaw.

19.4. Sanctions that may be imposed on a Member, by Council, upon a finding that the Member has breached this Bylaw may include:

(a) a letter of reprimand addressed to the Member;

(b) requesting the Member to issue a letter of apology;

(c) publication of a letter of reprimand or request for apology and the Member's response;

(d) suspension or removal of the appointment of a Member as the deputy chief elected official or acting chief elected official under section 152 of the Act;

(e) suspension or removal of the chief elected official's presiding duties under section 154 of the Act;

- (f) suspension or removal from some or all Council committees and bodies to which Council has the right to appoint Members;
- (g) reduction or suspension of remuneration as defined in section 275.1 of the Act corresponding to a reduction in duties, excluding allowances for attendance at council meetings;
- (h) any other sanction Council deems reasonable and appropriate in the circumstances provided that the sanction does not prevent a Member from fulfilling the legislated duties of a councillor and the sanction is not contrary to the Act.

20. Review

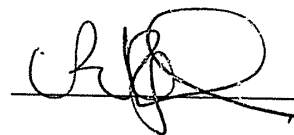
20.1. This Bylaw shall be brought forward for review at the beginning of each term of Council, when relevant legislation is amended, and at any other time that Council considers appropriate to ensure that it remains current and continues to accurately reflect the standards of ethical conduct expected of Members.


READ a First time this 25 day of April 2018.

READ a Second time this 25 day of April 2018.

READ a Third time this 25 day of April 2018.

SIGNED AND PASSED this 25 day of April 2018.


MAYOR


CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: LAND ACKNOWLEDGEMENT POLICY

SUBMISSION TO: COUNCIL

MEETING DATE: NOVEMBER 10, 2021

DEPARTMENT: ADMINISTRATION

RELEVANT LEGISLATION:

RECOMMENDED ACTION:

THE COUNCIL FOR THE TOWN OF GRIMSHAW DRAFT AND ADOPT A POLICY ACKNOWLEDGING TERRITORIES OF INDIGENOUS COMMUNITIES AT COUNCIL MEETINGS AND EVENTS.

BACKGROUND/PROPOSAL:

At the October 27, 2021 Regular Council Meeting administration was directed to place a discussion of Land Acknowledgement on the November 10, 2021 Council Meeting. In order to add a land acknowledgement as part of a council meeting agenda, council would need to amend the Procedure Bylaw # 1116 OR a policy could be drafted stating the acknowledgement be made prior to calling the meeting to order. Administration has reached out to the two local school divisions and a neighbouring municipality to discuss land acknowledgement and the policies that they follow. As a result of these discussions administration feels it best that a policy is drafted by council to formalize the acknowledgment statement, and at what meetings/events it would be made.

BENEFITS OF THE RECOMMENDED ACTION:

Adopting a land acknowledgement policy shows the Town of Grimshaw's support of the outcomes of the Truth and Reconciliation Commission of Canada.

DISADVANTAGES OF THE RECOMMENDED ACTION:

NONE

FINANCIAL IMPACT:

NONE

PUBLIC ENGAGEMENT:

Council's decision posted on social media as part of Council meeting highlights.

Land acknowledgement made at meetings and events as directed by Council.

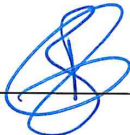
ATTACHMENT(S):

REVIEWED AND APPROVED FOR SUBMISSION

DEPARTMENT MANAGER: _____

DATE: _____

CHIEF ADMINISTRATIVE OFFICER: _____



DATE: November 5/2021

Brian Allen

From: Noskey, Kaitlin <kaitlin.noskey@mercerint.com>
Sent: November 3, 2021 2:25 PM
Subject: Announcement of Emission Reductions Alberta, Shovel-Ready Challenge grant - Mercer Peace River

Good Afternoon,

We are pleased to share that Emission Reductions Alberta announced on November 1, 2021 that Mercer Peace River's Fibre Procurement Project is a proud recipient of the Shovel-Ready Challenge grant in the amount of \$7,500,000. As you may recall, Joerg Geotsch, Mercer International, Director of Strategic Initiatives for Western Canada, provided information about our new Fibre Procurement Project earlier on in the year while asking local communities to consider offering letters of support for the project.

We wanted to take this moment to thank everyone for providing the letters of support as they were a key contributor to the success of our application. MPR has commenced the preliminary stages of the project with anticipation of its completion in May of 2022.

Thanks again for your support and if you have any questions please do not hesitate to contact me. Have a great day.

--

Best regards,

Kaitlin Noskey
Human Resource Coordinator
T: (780) 624 - 7309 | F: (780) 624 - 7040 | kaitlin.noskey@mercerint.com
www.mercerint.com | Postal Bag 4400, Peace River, AB T8S 1V7, Canada
Courier Shipments: #1 Pulp Mill Site Road



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P.O. Box 34
5240 - 52 Ave
BERWYN, AB
T0H 0E0

Phone: (780) 338-3845
Fax: (780) 338-2222
Email: info@mdpeace.com

October 29, 2021

Brian Allen, CAO
Town of Grimshaw
PO Box 377
Grimshaw, AB T0H 1W0

RE: 2021 Organizational Meeting Appointments

The following members of Council have been appointed to the Lac Cardinal Inter-Municipal Cooperative Committee:

Representatives:

Robert Willing
PO Box 6121
Peace River, AB T8S 1S1
780-624-5625
780-625-7867 (cell)
rwilling@mdpeace.com

Sandra Eastman
PO Box 1594
GRIMSHAW, AB T0H 1W0
780-338-2341
780-618-3808 (Cell)
seastman@mdpeace.com

Barbara Johnson, CAO
bjohnson@mdpeace.com

Yours truly,

Barbara Johnson, CAO
MD of Peace No. 135

/lvs



P.O. Box 34
5240 - 52 Ave
BERWYN, AB
T0H 0E0

Phone: (780) 338-3845
Fax: (780) 338-2222
Email: info@mdpeace.com

October 28, 2021

Grimshaw Regional Health Care Recruitment and Retention Committee
Town of Grimshaw
PO Box 377
Grimshaw, AB T0H 1W0

Re: 2021 Organizational Meeting Appointments

At the MD's October 26th Organizational Meeting, Council appointed Theresa Johnson to represent the MD of Peace No. 135 on the Grimshaw Regional Health Care Recruitment and Retention Committee and Lori Kinnee as the alternate.

This will be in effect until next year's organizational meeting.

Yours truly,

Barbara Johnson, CAO
MD of Peace No.135

lvs

Committee of Council Reports

General Government & Finance:

- Mayor Wald, Deputy Mayor Hennings
- Councillor Messner, Councillor Bissell

Protection to Persons and Property

- Councillor Jacobs, Councillor Sklapsky

Transportation & Infrastructure

- Councillor Sklapsky, Councillor Hennings

Environmental Health:

- Councillor Hennings, Councillor Sklapsky

Community Services:

- Councillor Jacobs, Councillor Johnson

Planning:

- Mayor Wald

Round Table:

System: 2021-11-04 10:21:23 AM
Jser Date: 2021-11-04

Town of Grimshaw
VENDOR CHEQUE REGISTER REPORT
Payables Management

Page: 1
User ID: Connie

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	2021-10-22
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
42336	ABRAS01	ABRAMOVICH, SHIMON	2021-10-22	OPERATING	PMCHQ00002119	\$108.38
42337	FERN02	FERN'S GREENHOUSE & MERCANTILE	2021-10-22	OPERATING	PMCHQ00002119	\$1,050.00
42338	SOURC01	SOURCE OFFICE FURNISHINGS	2021-10-22	OPERATING	PMCHQ00002119	\$2,462.25
42339	THEJU01	THE JUNCTION	2021-10-22	OPERATING	PMCHQ00002119	\$300.00
42340	TEMP00000399	2047238 AB LTD	2021-11-02	OPERATING	PMCHQ00002121	\$709.28
EFT0004278	2243435	2243435 ALBERTA LTD.	2021-10-22	OPERATING	PMCHQ00002120	\$2,449.13
EFT0004279	ACCOR01	ACCORD ANSWERING SERVICE	2021-10-22	OPERATING	PMCHQ00002120	\$367.50
EFT0004280	ADTCA01	ADT CANADA INC	2021-10-22	OPERATING	PMCHQ00002120	\$138.44
EFT0004281	ALSCO01	ALSCO	2021-10-22	OPERATING	PMCHQ00002120	\$94.00
EFT0004282	AUTOM01	AUTOMATED AQUATICS CANADA LTD	2021-10-22	OPERATING	PMCHQ00002120	\$7,413.00
EFT0004283	BEYON02	BEYOND 2000	2021-10-22	OPERATING	PMCHQ00002120	\$944.78
EFT0004284	DISTR01	DISTRIBUTORS NORTH INC.	2021-10-22	OPERATING	PMCHQ00002120	\$506.02
EFT0004285	HARTI01	HART INDUSTRIAL SUPPLY LTD	2021-10-22	OPERATING	PMCHQ00002120	\$787.24
EFT0004286	INTER03	INTERSTELLER ELECTRIC LTD	2021-10-22	OPERATING	PMCHQ00002120	\$2,464.60
EFT0004287	KLTI01	K&L TIRE (2000) LTD.	2021-10-22	OPERATING	PMCHQ00002120	\$84.00
EFT0004288	KNELS01	KNELSEN SAND & GRAVEL	2021-10-22	OPERATING	PMCHQ00002120	\$366.45
EFT0004289	LONET01	LONETECH ENT.	2021-10-22	OPERATING	PMCHQ00002120	\$206.33
EFT0004290	LONGLO1	LONG LAKE REGIONAL WASTE MAN.	2021-10-22	OPERATING	PMCHQ00002120	\$21.00
EFT0004291	MACKE01	MACKENZIE MUNICIPAL SERVICES	2021-10-22	OPERATING	PMCHQ00002120	\$100.00
EFT0004292	MAGNE01	MAGNETSIGNS GRIMSHAW	2021-10-22	OPERATING	PMCHQ00002120	\$325.50
EFT0004293	MANIT01	MANITOULIN TRANSPORT	2021-10-22	OPERATING	PMCHQ00002120	\$302.42
EFT0004294	METER01	METERCOR INC	2021-10-22	OPERATING	PMCHQ00002120	\$716.63
EFT0004295	PATSA01	PAT'S AUTO SUPPLY	2021-10-22	OPERATING	PMCHQ00002120	\$380.60
EFT0004296	PATTE06	PATTERSON, MCKENNA	2021-10-22	OPERATING	PMCHQ00002120	\$200.00
EFT0004297	RENTC01	RENTCO EQUIPMENT LTD.	2021-10-22	OPERATING	PMCHQ00002120	\$31.49
EFT0004298	RMAIN01	RMA INSURANCE LTD.	2021-10-22	OPERATING	PMCHQ00002120	\$10.30
EFT0004299	WILLY01	WILLY'S TRUCKING SERVICES	2021-10-22	OPERATING	PMCHQ00002120	\$177.90
EFT0004300	WOLSE02	WOLSELEY WATERWORKS GROUP	2021-10-22	OPERATING	PMCHQ00002120	\$1,386.34
EFT0004301	WRMEA01	W.R. MEADOWS	2021-10-22	OPERATING	PMCHQ00002120	\$1,439.21
EFT0004302	RMA01	RURAL MUNICIPALITIES OF ALBERT	2021-11-02	OPERATING	PMCHQ00002122	\$3,473.01
REMIT2051104141	MASTE01	MASTERCARD	2021-10-22		PMCHQ00002119	\$0.00

Total Cheques: 31

Total Amount of Cheques: \$29,015.80

Date: 2021-10-26 9:14:37 AM
 User: Taxes
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Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000070690		EASTL01	OCT 25	2021-10-26	2021-10-26			
INV		EASTLINK						
		Account	Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount	
		2-23-00-217	\$125.95	GSTRI 5%	\$6.00	\$6.00	\$119.95	
		Telephone						
		Voucher Total:	\$125.95		\$6.00	\$6.00	\$119.95	**
		Report Totals:	\$125.95		\$6.00	\$6.00	\$119.95	***

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Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000070689		RECEI01	OCT 25	2021-10-26	2021-11-25	Net 30		
INV		RECEIVER GENERAL				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		4-00-00-230		\$9,494.84		\$0.00	\$0.00	\$9,494.84
		Income Tax						
		4-00-00-231		\$3,389.28		\$0.00	\$0.00	\$3,389.28
		Canada Pension Plan						
		4-00-00-232		\$1,190.57		\$0.00	\$0.00	\$1,190.57
		Employment Insurance						
		Voucher Total:		\$14,074.69		\$0.00	\$0.00	\$14,074.69 **
		Report Totals:		\$14,074.69		\$0.00	\$0.00	\$14,074.69 ***

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Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000070691		CATER01	OCTOBER 29	2021-10-29	2021-11-13	Net 15		
INV		CATERPILLAR FINANCIAL SERVICES				Original		
		Account		Purchase Amt	Tax Schedule	Tax Amount	Tax Amount	Post Amount
		2-32-52-253		\$2,505.28	GSTRI 5%	\$119.30	\$119.30	\$2,385.98
		R&M -Equip-2020 CAT Loader						
		Voucher Total:		\$2,505.28		\$119.30	\$119.30	\$2,385.98 **
		Report Totals:		\$2,505.28		\$119.30	\$119.30	\$2,385.98 ***

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Date: 2021-11-02 11:15:56 AM
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 Audit Trail Code: PMTRX00003741

Town of Grimshaw
 Payables Distribution Posting Journal

Page: 1

Voucher	Type	Vendor Name	Document Number	Document Date	Due Date	Terms	P.O. Number	
000070692		CWBLE01	NOV 2021	2021-11-01	2021-11-01			
INV		CWB NATIONAL LEASING INC						
		Account		Purchase Amt	Tax Schedule	Original Tax Amount	Tax Amount	Post Amount
		2-12-00-230		\$354.90	GSTRI 5%	\$16.90	\$16.90	\$338.00
		Professional & Special Service						
		Voucher Total:		\$354.90		\$16.90	\$16.90	\$338.00 **
		Report Totals:		\$354.90		\$16.90	\$16.90	\$338.00 ***

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